

Caspar Community Board Meeting

March 7, 2025

Board Members:

Present: Ariana Bayer, Annie Lee, Bob Frey, Dalen Anderson, Suzanne Jennings, Paul Reiber, Paul Schulman

Absent: Rochelle Elkan, Glenn Rude, Judy Tarbell

Others Present: Nick Gueli, Sienna Potts, Jennie Stevens

Quorum present? yes

- I. Meeting was called to order at 9:31 am by President Ariana Bayer
- II. Minutes: 2/7 & 2/21 minutes were approved.
- III. Changes to the Agenda: none
- IV. Community comments and input:

Michael St. John asked about committees and requested that meeting schedule be posted on website. Sienna will add 2nd Tuesday Event Committee meeting to calendar & will include other committees on receipt of schedules.

Michael also asked about Caspar Community hosting a farm stand at the Center. Good Bones is a better possibility but Caspar Community is supportive. A monthly farm & craft market with 4th Sunday Breakfast will be discussed at the next Event Committee meeting.
- V. Correspondence:

Notice that “The County of Mendocino is inviting qualified and interested vendors to submit proposals for Community Development Block Grant (CDBG) Use of Program Income Funds & 2025 NOFA Application Projects (RFP No. 011-25).”

Notice of requirement to make [CalSavers](#) retirement plan available to employees by the end of 2025. Sienna will pursue implementation.
- VI. Committee and Staff Reports
 - A. Office Manager:

Sienna returned to work on March 4. She resolved an email blockage and has been catching up. She will send out financial updates as soon as possible.

She suggested expanding the office space into the library to give all employees more access to office time. Further discussion will be included in next Facilities Committee meeting.
 - B. Rental Manager:

We have KZYX credits for announcements available.
 - C. Event Manager:

Jennie is working on volunteer tracking of hours and a Word of Mouth article featuring 4th Sunday Breakfasts. She’s planning an Early Bird Dance Party 4/18.
 - D. Finance/Treasurer:

Rochelle requested that discussion of paying off both mortgages be delayed until adjourned meeting on 3/21.

Investments are doing well given the market. CD’s are at much lower interest than last year. Bob is putting matured CD funds into Money Market Savings account at 2.3% interest.
 - E. Staff Support Committee: no report

- F. Caspar Community Events & Fundraising:
 - Robert Goleman show 3/15; set up 3/14, 1 pm
 - CasparFest budget approximately \$8,000 including assumed \$5,000 Art Morley grant. Discussion of standards for non-profit booths at CasparFest: no restrictions beyond meeting the family-friendly, community-minded intention of the event.
 - Monthly meeting 2nd Tuesday, 4 pm: next meeting 3/11
- VII. Caspar Community Center
 - A. Facilities:
 - Alarm system trouble list: Nick, Ariana, Annie, Bob
 - 3/10 work party to reorganize A/V room and think about office space
 - B. Caspar Community Garden:
 - Garden is full and gardeners are happy
 - C. Communications: no report
- VIII. Caspar Community Planning
 - A. Community Meetings: none scheduled
 - B. Plaza Planning: no report
 - C. Emergency Preparation:
 - Annie scheduling clean up of Caspar Prepared supplies in garage
 - D. Local Coastal Plan: no report
- IX. Meeting adjourned at 10:30 am

Meeting Minutes respectfully submitted by Sienna M Potts

Adjourned Meeting

Friday, March, 21, 2025

Meeting called to order at 9:30am

Present: Ariana Bayer, Annie Lee, Rochelle Elkan, Bob Frey, Dalen

Anderson, Suzanne Jennings, Paul

Reiber, Paul Schulman

Others: Michael StJohn

Absent: Judy Tarbell, Glenn Rude, Sienna Potts, Nick Gueli

Quorum: yes

Motion:

Paul Reiber proposed that on May 1, 2025 the Caspar Community pay the full amount of the first and second mortgages held by the USDA.

Moved: Ariana

Seconded: Bob

Abstained: Rochelle

Approved by the board

Adjourned: 10:05am

Submitted by Rochelle Elkan