

Caspar Community Board Meeting September 6, 2024

Board Members:

Present: Bob Frey, Dalen Anderson, Suzanne Jennings, Paul Reiber, Glenn Rude, Paul Schulman

Absent: Ariana Bayer, Annie Lee, Rochelle Elkan, Judy Tarbell

Others Present: Sienna Potts, Nick Gueli *Quorum present?* Yes

- I. Meeting was called to order at 9:32am by Treasurer, Bob Frey
- II. Minutes: 8/16/24 minutes were approved as corrected.
- III. Changes to the Agenda: none
- IV. Community comments and input: none
- V. Correspondence: none
- VI. Committee and Staff Reports
 - A. Office Manager: Sienna will submit Directors & Officers Liability Insurance activation form after Board meeting. After discussion, it was decided to get a quote for insuring our unattached buildings.
 - B. Rental Manager: Nick reported that the last wedding of the year takes place on 9/14. August weddings went well with MendoClean hired by the renters. Sean Van Buskirk is setting up the sound system and Nick hopes to be able to give a demo at the 9/20 Board meeting. Nick is planning to take a Winter break and is setting up coverage of phones and emails by Dalen & Ariana. Nick will check in once a week.
 - C. Finance/Treasurer: Bob reported that while much of our cash is currently invested in CD's, and the insurance bill was higher than expected, we should have cash available as needed through the end of the year.
 - D. Staff Support Committee: Paul R, Jim Tarbell, and Ariana met with Nick on 8/26. Ariana reported (by email): "We shared a general appreciation of the good work Nick provides to the Center: clear communication with renters and board; an eye for efficiencies of systems; Proactive care for the facility (making observations and suggestions of what needs to happen for the Center to the Board). We recommend direct deposit, pending review of costs (financial and Sienna time) from the finance committee (and board?). This is a perk for Nick for convenience and for a better interest rate from his bank."
 - E. Caspar Community Events & Fundraising: Dalen will be the chef for Breakfast on 9/22 & 10/27. Heather King is chef for 11/24 Breakfast. Makers & Bakers was rescheduled to 11/30 on Jima Abbott's recommendation. Harvest Dinner will be 11/10. Fundraising Meeting to plan Harvest Dinner, Makers & Bakers, and to schedule a meeting for 2025 planning on 9/18, 10 am.
- VII. Caspar Community Center
 - A. Facilities: The broken office door knob was replaced and the locking handle on the south porch doors was replaced by a passage lever.
 - B. Caspar Community Garden: no report
 - C. Communications: no report
- VIII. Caspar Community Planning
 - A. Community Meetings: none
 - B. Plaza Planning: no response from contractors
 - C. Emergency Preparation:
 1. As part of Caspar Community's Disaster Preparedness, Caspar Community is hosting Phoenix Fire Defense on Sunday, September 22, from 12 to 4. Robert can check and recharge your home and business extinguishers (extinguishers with plastic caps cannot be recharged.) and advise you regarding your specific situation. There will be new extinguishers for purchase in all the appropriate sizes with special discounted prices for the event.
 2. Dalen reported that the freeze dryer is up and running in her garage.
 3. Bob reported that the satellite phone, walkie talkies, & HAM radio equipment need tending to be sure they are charged and in working order if needed. Suzanne offered to try to recruit Preparedness members to help with maintenance of equipment & supplies.
 - D. Local Coastal Plan: nothing at this time
- IX. Meeting adjourned at 10:38 am