

## Caspar Community Board Meeting

March 1, 2024

### Board Members:

*Present:* Ariana Bayer, Annie Lee, Rochelle Elkan, Bob Frey (Zoom), Dalen Anderson, Paul Reiber, Paul Schulman,

*Absent:* Suzanne Jennings, Judy Tarbell, Glenn Rude

*Others Present:* Sienna Potts, Nick Gueli, Michael StJohn (Zoom) *Quorum present? yes*

- I. Meeting was called to order at 9:32 am by President Ariana Bayer
- II. Minutes: February 5, 2024 & February 19, 2024 minutes were approved.
- III. Changes to the Agenda: none
- IV. Community comments and input: Michael StJohn reported the County Department of Agriculture has hired Helene Chalfin to work on the gorse project in Caspar. Therefore the Memorandum of Understanding between Caspar Community and Helene Chalfin is inoperative.
- V. Correspondence: Rochelle and Sienna will be attending the March 8<sup>th</sup> workshop sponsored by the Community Foundation. Dalen and Ariana will attend the April 12<sup>th</sup> workshop.
- VI. Committee and Staff Reports
  - A. Office Manager: Sienna is working on the budget for 2024 and also working with Nick on keeping track of rentals so she can confirm that payments are made.
  - B. Rental Manager & Committee: Nick is getting the Center's systems in place and will be making a resource list to show all the important contacts. He will also be working with Jason Vallina writing operations instructions for the backup electrical system.
  - C. Finance/Treasurer: Caspar Community currently has an investment portfolio containing five CD's. A Finance committee meeting will be set up by email.
  - D. Staff Support Committee: nothing at this time
  - E. Caspar Community Events & Fundraising: Breakfast is going well and Margaret Fox is going to be volunteering on Breakfast staff from time to time. Game Night has found its stride and Heather King will be the March chef. Board approved paying Game Night chefs. A meeting to discuss the Volunteer/Donor party is scheduled for March 13<sup>th</sup> at 10am.
- VII. Caspar Community Center
  - A. Facilities: Nick was asked to solicit more bids for painting the green room and report back at the next board meeting. Jason is working on resetting the electrical backup system. A Facilities committee meeting was set for Wednesday, March 6 at 10am to discuss all the upcoming projects and make a budget of upcoming expenses.
  - B. Caspar Community Garden: Rochelle reported that the greenhouse roof is in need of repairs. It was suggested to ask Matt Buchholz to take a look at it and let us know what needs to be done.
  - C. Communications: none
- VIII. Caspar Community Planning
  - A. Community Meetings: March 24<sup>th</sup> from 4-5:30 with Todd Newberger regarding the Plaza Plan; no potluck to follow
  - B. Emergency Preparation: nothing at this time
  - C. Gorse Project: see above in community comments from Michael StJohn
- IX. Meeting adjourned at 10:37 am

Meeting Minutes respectfully submitted by Rochelle Elkan