

Caspar Community Board Meeting

July 28, 2023

Board Members:

Present: Paul Reiber, Suzanne Jennings, Rochelle Elkan, Annie Lee, Paul Schulman, Dalen Anderson, Bob Frey

Absent: Judy Tarbell, Glenn Rude, Ariana Bayer

Others Present: Nick Gueli, Sienna Potts, Jason Vallina

Quorum present? Yes

I. Meeting was called to order at 9:30 am by Vice President Annie Lee

II. Minutes: July 14, 2023 minutes were approved.

III. Changes to the Agenda:

IV. Community comments and input

Jason reported that the battery bank for the solar panels is in need of replacement. Initial Steps are to disconnect one string of batteries and reprogram the charge controller. He will make a materials list for replacement of the aging lead-acid batteries with lithium ion phosphate batteries and present a proposal to the Board.

V. **Correspondence:** none

VI. Committee and Staff Reports

A. Office Manager:

Sienna reported that she has the Responsible Beverage Service certification. She sent out the Financial Reports to the Board. She will be on vacation for the month of September.

B. Finance/Treasurer

There was a Finance meeting on Thursday, July 27th and Bob reported that one CD will come due in November 2023 and one CD will come due in February 2024 and one CD will come due in 2026. Bob is doing research on replacing our EV charger with one that charges the user. The committee recommended to the Board that we continue our Comcast internet that costs about \$65 a month and purchase a wireless extender that will give us better coverage. We will keep the Further Reach internet for the public hotspot because there is no monthly charge.

Big upcoming expenses include replacing the floors in the building, the outdoor project, resurfacing the parking lot, and replacing the batteries.

C. Staff Support Committee

Nick's three month evaluation was positive.

D. Caspar Community Events & Fundraising

Next Fundraising meeting is Monday, July 31st at 10am to discuss Game Night or Pub Night or Something Else, Fall Fund Raiser, and Makers and Bakers.

Breakfast Chef in August is Dalen; Breakfast Chef in September is Heather.

Dalen suggested that Nick register the Caspar Community in a series of ten workshops sponsored by the Community Foundation. The workshops provide practical skills, innovative strategies, and foster collaborative working relationships for Mendocino County nonprofits. At the next meeting, Board members and employees will choose what workshops they would like to attend.

VII. Caspar Community Center

A. Rental Manager & Committee

Wedding rates for 2024 are \$2500 for up to 100 people and \$3000 for up to 200 people. During the winter Nick wants to reorganize the green room and take inventory on all the Center's dishes and glassware.

Redwood Waste will continue to do recycling at the Center until the end of the year.

B. Facilities

MendoClean will clean the whole Center once a month for a rate of \$150 for the day.
Bob will purchase the wireless modem for the Comcast internet.

C. Caspar Community Garden meeting is Saturday, August 5, 2023 at 10am. One garden bed is available

D. Communications

Sienna and Nick will work on website combining and social media needs.

VII. Caspar Community Planning

A. Community Meetings

The Board discussed having the next Community Meeting in February 2024.
The Board did not make a date for a retreat at this time.

B. Patio Planning

Ariana will set up a meeting with the Planning and Building Department and then Paul S. will contact James Benedetto with a plan.

C. Emergency Preparation

We need some training on the Satellite Phone so that more people know how to use it.

D. Gorse Project

no report at this time

VIII. Meeting adjourned at 10:53 am.

Meeting minutes respectfully submitted by Rochelle Elkan

Wondering what's going on at the Center?

[Check the online calendar.](#)