

Caspar Community Board Meeting
February 24, 2023
Virtual Meeting

Board Members:

Present: Dalen Anderson, Robert Frey, Paul Reiber, Glenn Rude, Paul Schulman

Absent: Ariana Bayer, Rochelle Elkan, Annie Lee, Judy Tarbell

Quorum present? Yes

Others Present: Star Decker, Nick Gueli, Gene Parsons, Sienna M Potts

I. Meeting was called to order at 9:30 am by Treasurer Bob Frey.

II. Minutes: 2/10 minutes were approved.

III. Changes to the Agenda: none

IV. Community comments and input: none

V. Correspondence: Michael St. John requested inclusion of Covid-19 safety statement with event invitations, and hybrid events where possible

VI. Committee and Staff Reports

A) Office Manager: Sienna will send the invitation to 3/12 Appreciation Party on 2/27 after receiving invitation text. She will be meeting with Ariana on 2/28 to discuss problems and possibilities around event management tasks like communication. She asked that Staff Support Committee consider an event management plan.

B) Finance Committee:

1) Bob reported the purchase of: \$100,000 two year Certificate of Deposit (CD) at 4.75% interest and \$50,000 nine month CD at 4.75% interest

2) Next meeting to be scheduled in April

C) Staff Support Committee: no meeting scheduled

D) Events & Fundraising: 4th Sunday Breakfast, 2/26, chef Heather King
Community Meeting: PG&E Undergrounding 3/5

No Game Night in March

Volunteer & Donor Appreciation, 3/12

Work Party: 3/1, 10 am, at Center

E) Rental Management: Nick is working in the office on Mondays and Fridays, responding to midweek inquiries from home

F) Facilities:

1) North Coast Heating & Plumbing repaired the north room heater. Parts arriving in two to three weeks to fix the main south room heater. They advised an annual inspection, as well as filter changes. All thermostats will be replaced with simpler ones.

2) North side door needs adjusting to close properly

G) Caspar Community Garden: nothing to report

H) Community Planning/Development:

- 1) Community Meeting with PG&E and County Department of Transportation representatives on Sunday, March 5, 4 pm. Attending from PG&E: Lizette Burtis, Rule 20A Program Liaison, Municipal Projects & Programs, and David Phillips, Sr. Consulting Project Manager. From the County Department of Transportation: Jason Wise, Deputy Director, Land Improvement, and Howard Dashiell, Director of Transportation.
- 2) Outdoor project planning meeting to be set by email in early March

VII. Working Meeting

A) Discussion of patio design ([see draft rendering](#)):

- 1) Design retaining wall as full length stairway/seating, with downlighting similar to staircases on Center front ([see drawing](#))
- 2) Add concrete sound booth base with permanent or tent cover
- 3) Include wire tunnel from main building for lighting, sound, and other electrical needs (Bob notes a new subpanel will be needed)
- 4) Relocate fire hose and water lines
- 5) Research possible accommodations for septic tank
- 6) Leave space to drive around back of patio (handle possibility of renters driving on patio)
- 7) Rafters on kitchen covering should be in line with main building
- 8) Research possibility of canvas or permanent covering over full patio
- 9) Research possibility of moving ADA access ramp to front entrance
- 10) Consider adding natural wedding ceremony area when landscaping with removed dirt from patio area

B) Next steps:

- 1) Ariana will set up meeting with Anela Delaveaga to update renderings
- 2) Seek an architect to work with us on design
- 3) Share printed renderings at Appreciation Party on 3/12

VIII. Meeting adjourned at 10:35 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).

2/26/23, 9-11 am 4th Sunday Breakfast
3/1/23, 10 am Event Committee Work Party
3/5/23, Community Meeting: Undergrounding
3/10/23, 9:30 am, Regular Board Meeting
(No March Game Night)
3/12/23, Volunteer Appreciation Party