

Caspar Community Board Meeting  
September 23, 2022

Board Members:

*Present:* Dalen Anderson, Ariana Bayer, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman, Judy Tarbell

*Quorum present?* Yes

Proceedings

1. Meeting was called to order at 9:36 am by Annie Lee.
2. Minutes of 9/9 were approved
3. No changes to the agenda
4. No community input.
5. Correspondence: Judy spoke with the new general manager of the Mendocino Film Festival and expressed interest in having some programs tab the center.
6. Committee and Staff Reports
  1. Office manager is on vacation
  2. Ariana reported that the Rental Management Committee (Annie and Dalen) met and discussed rent adjustments for different groups. She has been working on setting up an online booking system to ideally simplify our booking process and eliminate duplicity of staff time. Ariana's office hours are currently Monday and Weds. from 10-2
  3. Finance/Treasurer Report - there will be a quarterly meeting in October.
  4. Fundraising/ Marketing

1. The online auction will run November 12-19. Kris Reiber is organizing lists of previous donations, Ariana and Annie will compile information of donations to get to Michael Potts who will be putting them online.
2. The Rental Management Committee will look at our volunteer lists and consolidate.
3. Makers and Bakers will take place December 11, by invitation. Paul Reiber will curate.
4. NYE - it was suggested that we check in with Caspar Inn as to their plans and coordinate.
7. Facilities - Two toilets were replaced for free by Paul S and Paul R. There is a back up replacement for the third (which is still working). A group has been meeting to discuss long range plans for the backyard. Paul R. Will reach out to Dan Dickson to see if he is interested in creating a plan. Dalen will talk to other local landscape architects. The clothes washer/dryer still need to be looked at. There is no clear plan yet as to more parcel lockers in the postal pavilion.
8. Garden - there are a couple of beds open. Anyone interested should talk to Rochelle or Annie.
9. Community Planning - Quarterly meetings were suggested with an annual calendar, projects and goals. It was suggested that one board meeting a month focus on this “bigger picture” and the other meeting will focus more on the nitty gritty.
10. Staff Support - Ariana has had clear contact with Linda our cleaner.

11. Emergency Prep - The Red Cross has reached out to us for information. The request will be forwarded on to Lisa Weg for review.
12. Gorse Project - concern of fire danger was raised by Glenn about the slash/logs left by on property on Pacifica.

Board meeting adjourned.

Meeting minutes respectfully submitted by Dalen Anderson.