

Caspar Community Board Meeting
Virtual Meeting
September 2, 2022

Board Members:

Present: Dalen Anderson, Ariana Bayer, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman, Judy Tarbell

Quorum present? Yes

Others Present: Sienna M Potts

Proceedings

1. Meeting was called to order at 9:30 am by President Ariana Bayer.
2. Minutes:
8/19 minutes were approved with correction to section G: “Staff Support Committee”
3. Changes to the Agenda: none.
4. Community comments and input:
Ariana will be participating in Community Foundation of Mendocino County’s [Executive Director Leadership Institute](#) which conflicts with third Friday Board Meetings from September 2022 through May 2023.
Moved by Bob: to change regular Board meeting schedule to second and fourth Fridays at 9:30 am, taking effect immediately; seconded by Paul Reiber, approved unanimously.
5. Correspondence:
Cat Mother concert on 8/13 drew a noise complaint from Road 409.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager
Sienna reported that she met with [FurtherReach](#), a new local ISP offering free internet service to non-profit organizations. Installation and monthly service would be free with an equipment cost of about \$300. She will share information on the required equipment when she receives it.
Sienna sent out an updated [Event Report 2022](#). Breakfasts are reliably successful. The practicality of hosting bars at others’ events will be discussed at Events Meeting.
Dalen reported that she and Ariana are looking at [HoneyBook](#) to streamline rental contract and payment management.
Mike Fadeff has been keeping the Center clean, with the help of some scheduled cleanings by Linda King.
Next Events Committee meeting, to discuss ongoing events and rental questions, is Tuesday, 9/13, 11:30 am, at the Center.
 - B. Finance/Treasurer
Expenses are higher in general. Ongoing fundraising goals will be discussed at next Finance Committee meeting in October.
 - C. Caspar Community Garden
Nothing to report.
Next Garden Committee meeting will be in November.

D. Facilities

Ariana is working with our mail carrier to decide location for new package units.

Chris Braga will not be available for landscaping next year.

Paul S filled the batteries, and will check on them within three months.

Next Facilities Committee meeting, to discuss outdoor plan, is Tuesday, 9/13, 10 am, at the Center.

E. Fundraising/Marketing

Next Fundraising Committee meeting, to plan Makers & Bakers, Fall Fundraiser, Virtual Auction, and New Year's Eve, is Wednesday, 9/21, 4 pm, at the Center.

F. Community Planning/Development

Ariana reported that a monthly Community Meeting is too much for her to oversee. A second Sunday quarterly meeting was suggested and will be discussed at Events Committee meeting, 9/13, 11:30 am.

No Community Meeting scheduled.

G. Staff Support Committee

At the 8/31 meeting, Ariana was asked if she would take on the Event Coordinator position. Ariana is considering the position but does not want to lose the overall organization that has become her focus as Board President. She proposes to take on event coordination transitionally to clarify the position, possibly moving into a General Manager position in the future. She will bring a job description proposal to the next Board meeting.

Moved by Bob: to adjourn meeting with discussion of management tabled until next meeting, 9/9; seconded by Annie, approved unanimously.

No Staff Support Committee Meeting scheduled.

Board Reflection: Sunday, September 11, 1 pm, at the Center.

H. Preparedness

Nothing to report.

Next Preparedness Meeting is Monday, September 26, 7 pm.

Board meeting adjourned at 11:45 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).