

Caspar Community Board Meeting  
Virtual Meeting  
February 4, 2022

Board Members:

*Present:* Dalen Anderson, Ariana Bayer, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Paul Schulman, Judy Tarbell, Star Decker

*Absent:* Glenn Rude

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Lea Stedman, Lisa Weg

Proceedings

1. Meeting was called to order at 9 am by President Paul Reiber.
2. Minutes: correct Staff Support Committee meeting date to 2/16, 9:30 am.
3. Changes to the Agenda:  
Moved by Rochelle: to invite Star Decker to join the Board; seconded by Bob; approved unanimously. Star accepted.
4. Community comments and input:  
Lisa Weg would like to discuss Caspar email lists related to Caspar Prepared.  
Annie will follow up with Lisa.  
Judy asks if a town bathroom would be supported, possibly run by State Parks on Caspar Headlands. Concerns were voiced and no decision reached. Judy will contact State Parks to sound out potential.
5. Correspondence:  
Matt Drewno of [Victory Gardens for Peace](#) and Carolyn & Morgan Zeitler each sent in donations with thanks for our community work.
6. Committee and Staff Reports
  - A. Office Manager, Event Manager  
Sienna reported that 2021 financial records have been reconciled by our bookkeeper. She has a mystery to solve on the Fire Safe Funds account and will then send out final 2021 reports by email. The bottom line, for the second year in a row, is positive.  
Sienna is working on a credit card application through Savings Bank.  
Lea reported that the bathrooms have not been misused since she installed electronic push button locks on the doors. She is using the keys for now because the doors don't seal automatically.  
Instructions for use were emailed to Board members. Bob noted that all new keys need to be added to the Fire Department lockbox.  
Lea will arrange with Fire Department to add keys.  
Lea's office hours are Mondays and Wednesdays, 10 am to 2 pm.  
Next Event Committee Meeting to discuss Valentine's Dinner is February 9, 9 am (virtual).  
Events & Facilities Committees will discuss expanding outdoor event options at a joint meeting on February 9, 11 am, at the Center.
  - B. Finance/Treasurer  
Dalen reported that the Finance Committee discussed a budget for outdoor event resources and decided that a proposal should be

submitted by the Events and Facilities Committees. No formal amount was set but up to \$20,000 would likely be approved. Next Finance Committee meeting will be scheduled by email.

C. Caspar Community Garden

Rochelle reported that open beds will be discussed and assigned to interested gardeners at the next meeting.

Next Garden Committee meeting is February 17, 2 pm, at the Center.

D. Facilities

Dalen reported that the plans submitted for our Coastal Development Permit allow for a larger deck than we installed.

Events & Facilities Committees will discuss expanding outdoor event options at a joint meeting on February 9, 11 am at the Center.

E. Fundraising/Marketing

Dalen reported that the Pop-up Pizza event was a lot of work for low profit and low community feeling. We'll try it when we can gather.

Dalen suggested defining our covid-safety policy for Caspar

Community events. Once a general policy is in place, she will consider restarting 4<sup>th</sup> Sunday Breakfasts. Annie will share the Mendocino Coast Jewish Community's gathering policy.

Valentine's Dinner tickets are available through February 9 at noon.

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

Judy will invite State Parks representatives to attend Community Meetings. Sienna is liaison between State Parks and Caspar Community, focused mainly on Caspar Headlands.

No report on gorse eradication project.

Next Community Meeting is February 27, 4 pm.

G. Staff Support Committee

Next Staff Support Committee meeting is February 16, 9:30 am.

H. Preparedness

Moved by Rochelle: to sell the trailer with the proceeds to go back into the Caspar Prepared fund; seconded by Paul Schulman; approved unanimously. Star will handle the sale.

Lisa Weg shared a Fire Safe grant opportunity and asked for suggestions on useful projects that could be covered. Better street signage in East Caspar, fire hydrant installation, and adding to the Gorse fund were suggested.

Two-sided reflective address signs can be ordered for \$20 directly from the Mendocino County Fire Safe Council at <https://firesafemendocino.org/product/reflective-signs/>. Signs ordered by the end of February will be picked up and delivered by Caspar Prepared members. Email [casparprepared@gmail.com](mailto:casparprepared@gmail.com) with questions or to let them know you've placed your order.

Next Preparedness Meeting is February 28, 7 pm.

Board meeting adjourned at 10:40 am.

Meeting minutes respectfully submitted by Sienna M Potts.