

Caspar Community Board Meeting
Virtual Meeting
January 21, 2022

Board Members:

Present: Dalen Anderson, Ariana Bayer, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman, Judy Tarbell

Quorum present? Yes

Others Present: Sienna M Potts, Lea Stedman

Proceedings

1. Meeting was called to order at 9 am by President Paul Reiber.
2. Minutes: 1/7/22 minutes were approved.
3. Changes to the Agenda: none.
4. Community comments and input:

Jim Katzel was concerned about covid home test deliveries to all Caspar boxes. As packets will be small, they should fit into regular mailboxes. If there are space issues, Caspar Community could help distribute packets.
5. Correspondence:

We received an email stating that car campers in town are sharing a key to the Center restrooms. Lea will discuss security concerns under Facilities.
We received two more end of year donations.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager

Sienna reported that her meeting with bookkeeper Ruth Dobberpuhl was delayed a week so financial reports will be a week later. She will be speaking with a representative at Savings Bank about changing our account to allow for a debit or credit card.
Sienna shared the final draft of the donor thank you letter by email and the letter was approved.
Lea reported that classes are going well, with a new yoga class to be added. The Valentine's Dinner to go ordering is set up online, with a deadline of February 9th at noon. Dalen will be cooking with her vaccinated kitchen crew. Guests will be arriving at 20-minute intervals to pick up their dinners, facilitated by three vaccinated volunteers.
An outdoor Pizza Party will be planned as a pop-up when weather allows, possibly on a weekday.
 - B. Finance/Treasurer

Nothing to report.
Next Finance Committee meeting is February 3, 2022.
 - C. Caspar Community Garden

Rochelle reported that there are beds available.
Next Garden Committee meeting is February 17, 2 pm.
 - D. Facilities

Lea reported that the Center bathrooms continue to be misused. She is concerned that the Center itself is being used without authorization as well. She purchased coded locks for the bathrooms and a set of

door knobs and deadbolts with the same key for the Center doors to be installed by the Facilities Committee. For rental use, keys will be managed through the coded lockbox to minimize the number of keys shared. Cameras and warning signs will be installed in strategic locations. The sheriff will be called if Lea witnesses or is informed of incidents with transient use during classes or rentals. Security will continue to be considered by Facilities Committee.

Next Facilities Committee work party, to empty garage space and move in Caspar Prepared supplies, is January 22, 10 am.

E. Fundraising/Marketing

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

The January 16th Virtual Community Meeting was attended by almost 100 people (61 connections, many of them couples). There was a strong desire for and feeling of community.

Ariana reported that a small Community Meeting planning group will meet January 23, 4 pm, to discuss topics for February Community Meeting. Community Meetings will be 4 to 6 pm on 4th Sundays.

Twenty people expressed an interest in joining a Community Planning Committee. No meeting set yet.

Next Community Meeting is February 27, 4 pm.

G. Human Resources

The Committee decided to rename itself to Staff Support Committee to better describe their intention and activity.

Next Staff Support Committee meeting is February 16, 9:30 am.

H. Preparedness

Trailer will be emptied and prepared for sale.

Next Preparedness Meeting is January 24, 7 pm.

Board meeting adjourned at 9:55 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).