

Caspar Community Board Meeting  
Virtual Meeting  
November 5, 2021

Board Members:

*Present:* Ariana Bayer, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber

*Absent:* Dalen Anderson, Paul Schulman, Glenn Rude

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Lea Stedman, Judy Tarbell

Proceedings

1. Meeting was called to order at 9 am by President Paul Reiber.
2. Minutes: 10/15 minutes were approved.
3. Changes to the Agenda:

Judy Tarbell wishes to rejoin the Board because of her interest in land use. She has determined that she has no conflict of interest due to her role in Tarbell Family Foundation. She has fulfilled the requirement to attend three Board meetings. Moved by Annie: to invite Judy Tarbell to join the Board; seconded by Paul Reiber; approved unanimously.

Suggestions for the land surrounding our parking lot, now owned by Michael St John and previously envisioned as a Community Square, will be added to the agenda for the 11/19 Board meeting.
4. Community comments and input:

Rochelle expressed concern about overnight parking in the lot. A sign stating “No Overnight Parking” should be posted. Exceptions can be negotiated in person.
5. Correspondence:

Jim Tarbell sent a request for input to the Redistricting Advisory Commission not to move the boundary of the Fourth District in a way that divides the town of Caspar. Many letters were sent and the campaign was successful.

Sienna sent a rough draft of a possible End-of-Year Appeal letter to all Board members. Except for last year, when Sienna wrote the Appeal (and the President wrote the Thank You letter), the President has written the Appeal letter. Paul Reiber said he was happy to see the letter and will write the Thank You letter. A final draft of the Appeal will be sent by email for approval.
6. Committee and Staff Reports
  - A. Office Manager, Event Manager

Sienna reported that she is gathering the mailing list for the Appeal, as well as a financial report for the backside.

Lea reported that local classes and future event rentals are picking up. After a lengthy discussion about COVID safety protocol for events, the decision was reached to follow County guidelines, adding a vaccination requirement for all food service volunteers.
  - B. Finance/Treasurer

Third quarter reports were sent to all Board members as well as a detailed explanation on monthly expenses.. Bob reported that our investments are increasing in value.

No Finance Committee meeting scheduled.

C. Caspar Community Garden

Rochelle reported that four of the seven gardeners met, welcoming new gardener Tim Easterbrook who is the new owner of 15081 Caspar Road.

Next Garden Committee meeting is February 17, 2022, 2 pm.

D. Facilities

Lea reported that her first choice for a wifi fire alarm system will not work. Bob suggested that she try Ooma's smoke detectors and remote monitoring.

The culvert under the driveway needs to be cleared.

The freezer will be replaced.

Barriers on the lawn around the septic area need to be replaced.

No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

Virtual Auction items are still being accepted.

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

Ariana will gather questions for Sam Karlin to look over before his report at the Board meeting on 11/19.

Ariana reported that Julie Acker, Assistant Director of Planning & Bulding Services, will look at Caspar Community's Coastal Development Permit (CDP) to define color conditions for the water tank mural palette. Sienna will locate our latest CDP.

No Community Meeting scheduled.

G. Human Resources

Human Resources Committee will discuss employee bonuses in a closed session at the end of the Board meeting.

H. Preparedness

After discussion of how to supply electricity to the Caspar Prepared Trailer, Judy Tarbell suggested storage in the garage be reconsidered. It was agreed that the Facilities Committee would meet with Caspar Prepared representatives to plan storage.

Next Preparedness Meeting is November 22, 7 pm.

Board went into closed session at 10:30 am.

Board meeting adjourned at 10:34 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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