

Caspar Community Board Meeting
Virtual Meeting
October 15, 2021

Board Members:

Present: Dalen Anderson, Ariana Bayer, Rochelle Elkan, Robert Frey, Annie Lee, Glenn Rude, Paul Schulman

Absent: Paul Reiber

Quorum present? Yes

Others Present: Sienna M Potts, Patty Parks-Wasserman, Michael St. John, Judy Tarbell

Proceedings

1. Meeting was called to order at 9 am by Vice President Annie Lee.
2. Minutes: 10/1 minutes were approved.
3. Changes to the Agenda: none.
4. Community comments and input:
Michael St. John and Patty Parks-Wasserman introduced themselves as the new owners of the supervisor's house at 15101 Caspar Road. Their lot is 55 acres and includes both the duck pond across Highway One and the field surrounding Caspar Community Center. They are interested in community input especially around the intersection of Caspar Street and Caspar Road. They would like to enhance the duck pond habitat and possibly create a path for community access.
5. Correspondence:
Lea Stedman sent out a [message to the community](#).
6. Committee and Staff Reports
 - A. Office Manager, Event Manager
Sienna reported that the phone service had been switched over to Ooma VoIP. All AT&T charges were stopped on 9/24.
Sienna submitted the follow-up report for the Community Foundation grant of \$5,000 in October 2020. We used the grant to cover all fundraising expenses through September 2021 (\$3,500), with the remainder going toward Lea's wages (which covered 37% of her wages in that time period). Gross income from fundraising events was \$13,000 so we more than doubled our money.
No Event Manager report.
 - B. Finance/Treasurer
Next Finance Committee meeting is October 26, 10 am.
 - C. Caspar Community Garden
Bed availability and criteria for new gardeners will be discussed at the next Garden Committee meeting on November 4 at 2 pm.
 - D. Facilities
Annie will email Lea to schedule a Facilities meeting to discuss options for monitoring our own fire alarm system.
Dalen checked the propane smell in the kitchen. All pilots are on their lowest setting, with the grill pilot off. She advised leaving pilots on unless we know we will be closed for a number of weeks.
No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

Annie will check in with Lea about scheduling another virtual Fundraising Committee meeting.

F. Community Planning/Development

An outdoor community gathering was tentatively scheduled for October 24 at 1 pm, if it doesn't rain. Timing and plan will be finalized at next fundraising meeting.

Bob expressed concern about how the Gorse Grant is being spent.

Dalen will make contract with the group again requesting a report on expenses and plans.

No Community Meeting scheduled.

G. Human Resources

Year-end evaluations allowing for feedback to and from employees will be scheduled by email.

H. Preparedness

Annie reported that a key to the locked gate on Road 500 is in the hands of a community member. She will write a letter to Cal Fire requesting that a Caspar Prepared member receive a key.

Next Preparedness Meeting is October 25, 7 pm.

Board meeting adjourned at 10:15 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent news here](#).