

Caspar Community Board Meeting
Caspar Community Center
April 16, 2021

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

Absent: Robert Frey

Quorum present? Yes

Others Present: Sienna M Potts, Lea Stedman, Judy Tarbell

Proceedings

1. Meeting was called to order at 9:30 am by President Paul Reiber.
2. Minutes: 2/19 and 3/5/2021 minutes were approved.
3. Changes to the Agenda:
Officer selection will be discussed after regular agenda items.
4. Community comments and input:
Judy Tarbell suggested that Caspar Community apply for a Non-profit Relief Grant from The Community Foundation of Mendocino County. It was decided that since we received a grant from the foundation last year that we should not apply again at this time.
Judy expressed concern that Caspar homes could become vacation rentals, citing one recent property purchase that will become a vacation rental.
Lea will research County policy and organize a Community Meeting.
5. Correspondence:
Email protocol for Board members was discussed. It was agreed that Board members should communicate personal feelings individually with community members. Any official emails to the full Board should avoid contention based on personal opinion.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager
Sienna reported that she has completed tax documents and is working on insurance policy renewals. Lea has taken over events & rentals fully, including managing the calendar. Lea may be contacted directly at casparevents@gmail.com or Sienna will forward inquiries from office phone and caspar@mcn.org .
Lea reported that she has submitted plans with Public Health for the various activities we are allowed to host under current guidelines. A rental for a concert on July 4 is in the works and a small number of classes will begin soon.
 - B. Finance/Treasurer
Moved by Dalen: to approve 2021 budget; seconded by Annie; motion passed unanimously.
Next Finance Committee meeting will be scheduled by email.
 - C. Caspar Community Garden
Rochelle reported that there was a break-in through the fence and tools were stolen. The gardeners have installed new locks on the shed, gate, and greenhouse. The fence will be repaired.

Next Garden Committee meeting is May 6, 2 pm.

D. Facilities

Lea has created a maintenance schedule. She will schedule a meeting with Paul R, Paul S, Bob, and Glenn to discuss regular maintenance. Facilities Committee meeting to be scheduled by email.

E. Fundraising/Marketing

May will be spent planning summer events and gathering volunteers.

June 27 is the next possible date for a Sunday Breakfast.

Next Fundraising Committee meeting is April 22, 1 pm, in person.

F. Community Planning/Development

Gorse eradication efforts were discussed. It was decided to discuss the topic at a Community Meeting to be scheduled later.

A Community Potluck was discussed and scheduled on May 16. Under current guidelines, we can host up to 50 people outdoors. Food will be organized through the kitchen with dedicated servers to minimize contact. Lea will write up invitation and instructions to be sent to email list.

Community Potluck is Sunday, May 16, 4 – 6 pm.

G. Human Resources

No Human Resources Committee meeting scheduled.

H. Preparedness

Next Preparedness Meeting is April 26, 7 pm.

7. Officer Selection

Officers will be selected at the first May Board meeting. Paul Reiber wants to resign as President.

Board members will invite potential new Board members to next Board meeting.

Dalen suggested moving to monthly Board meetings. It was agreed to meet monthly on the third Friday, 9:30 am, at the Center.

Next Board meeting is May 21, 9:30 am.

Board meeting adjourned at 10:45 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).