

Caspar Community Board Meeting  
Virtual Meeting under Shelter in Place order  
January 15, 2021

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Lea Stedman, Judy Tarbell

Proceedings

1. Meeting was called to order at 9:30 am by President Paul Reiber.
2. Minutes: 12/18/2020 minutes were approved.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence:
  - Chad Swimmer from [Mendocino Trail Stewards](#) (MTS) sent another request for us to take donations for them. Paul Schulman said that the organization was in conversation with [Trees Foundation](#) which may provide the sponsorship MTS needs. A formal arrangement would be needed for Caspar Community to step into the role. Paul will talk with Chad and MTS.
  - Michael Potts suggested that Caspar Community explore a collaboration between MCN and the Caspar Pub to help create an in town public wifi zone. [Broadband Alliance of Mendocino County](#) may be of help. Michael said that a Guest Wifi Access service would cost between \$20-\$50/month. How & why: [Planning and Implementing a Wi-Fi zone for your Town](#). Sienna will follow up with Michael on possibilities.
6. Committee and Staff Reports
  - A. Office Manager, Event Manager
    - Sienna sent year-end finance reports by email. She explained that our expenses were high in 2020 because of the exterior paint job, kitchen floor replacement (both covered by 2019 donations), and gorse eradication (which was paid for by Mendocino County Agriculture Department, landowners, and \$11,000 from Caspar FireSafe savings). Very generous donations allowed us to replenish our reserves. Although we only received \$30 in donations earmarked for the EV charging station, she pointed out that overall donations easily covered the annual expense of electricity (\$1,000). She advised that the Finance Committee should decide how to share financial reporting in the interests of transparency.
    - Lea reported that the Winter Shelter may need a facility for the last two weeks in March. After discussion, Lea was empowered to come to an agreement or to decline.
    - Lea requested feedback on the order form for the Valentine's Dinner.
  - B. Finance/Treasurer
    - Dalen reported that our year-end donations had made up for the months of closure so that we came out \$11,000 ahead for the year.

Fourteen pledgers gave \$6,600; three sustaining donors gave \$70,000 (including \$5,000 for Caspar Prepared, and \$5,000 for gorse); and 46 additional donors gave \$11,600 in donations averaging \$253 (ranging from \$10 to \$2,000).

Bob & Jim Tarbell are looking into possible investments for \$50,000 of our reserve money. Dalen will work on a simplified Profit & Loss report and Balance Sheet to share publicly.

Next Finance Committee meeting is February 18, 10 am.

C. Caspar Community Garden

Next Garden Committee meeting is February 4, 2021, 2 pm.

D. Facilities

Paul Schulman and Gene Parsons checked on the roof fan, tightened and lubricated the belt, and it seems to be running fine. The pullies may need to be adjusted, which Gene can do.

Paul Schulman found that only the South room heater is working. If he and Dana Fox are unable to fix the North and Solarium heaters, Terry Babich will look at them on January 28.

Dalen met with the Hobart repair person and the dishwasher should be fixed. The bill was \$1,800.

No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

Valentine's Dinner will be \$35/meal, including choices of starter, entrée, and dessert. Dalen, with her team of family members, is cooking the meal, with desserts by Kris Reiber and Claire Amanno. Pick-ups will be scheduled in 15 minute intervals with a maximum of 60 orders. All orders must be in by February 12, 9 am.

Next Fundraising Committee meeting is January 20, 9 am.

F. Community Planning/Development

It was decided to reschedule the virtual gathering to give Lea more time to set it up and to invite new property owners to join us. Lea will moderate to keep conversation flowing.

Sienna will write up a letter to clarify permission to access their backyards across our property, including our right to revoke permission, for our new neighbors at 15081 and 15091 Caspar Road.

Virtual Community Gathering is January 24, 4 pm.

G. Human Resources

Moved by Bob: to award a bonus of \$500 to Sienna for 2020; seconded by Annie; motion passed unanimously.

No Human Resources Committee meeting scheduled.

H. Preparedness

Next Preparedness Meeting is January 25, 7 pm.

Board meeting adjourned at 10:45 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).