

Caspar Community Board Meeting
Virtual Meeting under Shelter in Place order
December 12, 2020

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Glenn Rude, Paul Schulman

Absent: Paul Reiber

Quorum present? Yes

Others Present: Sienna M Potts, Judy Tarbell, Marcy Snyder

Proceedings

1. Meeting was called to order at 9:30 am by Vice President Bob Frey.
2. Minutes: 11/20/2020 minutes were approved.
3. Changes to the Agenda: none.
4. Community comments and input:

 Marcy Snyder is concerned that one of the EV chargers was not working and there was an outlet dangling from the pole. She is willing to donate for the use of the charger and is interested in the maintenance plan for the charging station. Paul Schulman will fix the outlet or call in an electrician. Marcy thanked us for providing an EV Charging Station for the Coast.
5. Correspondence:

 Carole White informed us that the Winter Shelter will not open in December due to staffing issues. They may need a facility in February and March.

 Karen McGrath, curator of the [Kelly House Museum](#), wants to collaborate on an online, interactive Caspar “story map” beginning in January 2021. Anybody who is interested in helping to write the story or provide materials should contact Sienna.

 Rochelle is writing thank you cards for all the auction item donors.

 Sienna sent a draft of the end of year appeal letter out by email. Moved by Annie: to approve appeal letter; seconded by Glenn; passed unanimously.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager

 Sienna reported that the online auction was a success, grossing over \$6,000. Not only did we raise funds but the auction had the feel of a community event, especially when people came to pick up the items they had won. A Valentine-themed auction in February, focusing mainly on sweet treats and other food items, could be our next fundraiser. Judy suggested requesting wine only once a year.

 No Event Manager report.
 - B. Finance/Treasurer

 Nothing to report.

 Next Finance Committee meeting scheduled December 17, 10 am.
 - C. Caspar Community Garden

 Nothing to report.

 Next Garden Committee meeting is February 4, 2021, 2 pm.
 - D. Facilities

 No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

Paul Schulman reported that Mendocino Trail Stewards (MTS) are going forward with the Association model recommended by Jim Tarbell. As an association MTS does not need an umbrella organization. One of the possible goals MTS is going to work toward is changing the designation of Jackson Demonstration State Forest to include more recreational use.

No Community Meeting scheduled.

G. Human Resources

Event & Facility Manager Lea Stedman's absence was discussed.

Board meeting attendance is vital to management of the Center.

Human Resources Committee meeting to be scheduled.

H. Preparedness

Lisa Weg has been given access to our second Zoom host account, which we purchased with our Technical Assistance Fund grant from Community Foundation of Mendocino County.

Next Preparedness Meeting is December 28, 7 pm.

Board meeting adjourned at 10:10 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).