

Caspar Community Board Meeting
Virtual Meeting under Shelter in Place order
November 6, 2020

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

Quorum present? Yes

Others Present: Sienna M Potts, Lea Stedman, Judy Tarbell, Lisa Weg, Marie Jones, Helene Chalfin

Proceedings

1. Meeting was called to order at 9:30 am by President Paul Reiber.
2. Minutes: 10/2 and 10/16/2020 minutes were approved.
3. Changes to the Agenda: none.
4. Community comments and input:
 - a) Marie Jones is seeking community feedback on the gorse eradication project. The response was good and many are grateful to see such progress. To make this important effort, and expense, worthwhile, follow up is vital. Any expansion of the project must be secondary to follow up to this year's work. It was suggested that Marie schedule a walking tour that is open to the community for input on priorities.

Marie said that Helene Chalfin is working on money for next year's work. Helene said the \$32,000 grant she is pursuing will not be enough to remove roots on all the properties. Removing the roots may require a \$7,000 Coastal Development Permit. Marie said Jug Handle Creek Farm will be raising money for ongoing work as well as pursuing grant money for native plants.
 - b) Marie shared her experience helping to facilitate the Winter Shelter in the past, pointing out specific areas that should be covered in our agreement (once checked in, people can't leave; search before arrival; block restricted areas; cover animal care; and require transport to and from Center by Hospitality House).

Lea has been talking with the Winter Shelter organizers and has addressed those points. Bob asked her to be sure that Caspar Community is listed as co-insured for damage and liability. The kitchen doors and green room doors should be locked. Lea will figure out how to set up coffee outside of kitchen.
 - c) Paul Schulman reported that Mendocino Trail Stewards (MTS) members are talking with Jim Tarbell about forming an association, which is a better model for their work than a 501c3. MTS has a work day coming up on 11/14.
5. Correspondence: none.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager

Sienna reported that three monthly pledges have been increased and a new one added. Voting on November 3rd was the first activity at the Center since March. It went very well thanks to Dana Fox, Dalen, and Annie, along with the other volunteers.

Sienna and Lea met to discuss planning events and rentals for the future. Sienna has been in charge of the calendar for continuity's sake, but since it is now a time of reinvention, she will turn it over to Lea. Lea will handle all rentals and events from first contact through clean-up, with help from Sienna on contracts and payments.

Lea reported that she is working with the County to form reopening plans for events and rentals which are allowable under the current health order.

B. Finance/Treasurer

Dalen reported that the topic of the last meeting was Mendocino Trail Stewards and the possibility of serving as their nonprofit umbrella, which was resolved by Jim Tarbell's advice to form an association. Caspar Community received a \$5,000 grant from the Community Foundation which Sienna suggests using for fundraising and reopening efforts, including Lea's paycheck. The grant money can be used for any expenses but it is more in the spirit of the grant to use it to try to give back to our community.

Next Finance Committee meeting will be scheduled by email.

C. Caspar Community Garden

Annie reported that there is one bed available, with more opening soon. There are currently seven gardeners. They have decided to limit beds to four per gardener. Most plots are at rest for winter.

Next Garden Committee meeting is February 4, 2021, 2 pm.

D. Facilities

The culvert under the driveway is completely blocked. The County does not service driveways. Dalen and Paul will check in with a neighbor with the right machinery to clear the culvert. Judy Tarbell will talk with Howard Dashiell about drainage along the road. Paul Schulman talked with Gene Parsons about the hood fan. Gene will fix it or make a recommendation.

Annie asked Lea to check the women's bathroom floor at the threshold where she says there may be a leak or damage.

Lea will get rid of the old ice machine.

No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

Dalen reported that expenses for a virtual New Year's Eve concert would total at least \$1,250, not including Lea's time or promotion costs. After discussion, it was decided to offer two days to the concert organizers to produce the concert on their own, donating to Caspar Community what they could. Dalen will contact the organizers.

Caspar's online auction will begin at noon on November 14 and run until 8 pm on November 28. Items will be available for pick up on November 29. Dalen is considering offering food to go during the pick up hours. Lea is making a poster and will apply for ABC permit for wine donations requested by Judy Tarbell.

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

No Community Meeting scheduled.

G. Human Resources

No Human Resources Committee meeting scheduled.

H. Preparedness

Lisa Weg, with Jennifer Kreger and Ellen Buechner, will host a Zoom meeting on Sunday, November 15, 2:30 pm, introducing [Hubs and Routes](#) to Caspar residents and encourage participation.

Next Preparedness Meeting is November 23, 7 pm.

Board meeting adjourned at 11:10 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).