

## **Caspar Community Board Meeting** via ZOOM

**October 16, 2020**

Present: Dalen Anderson, Rochelle Elkan, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman, Lea Stedman

Absent: Robert Frey, Sienna Potts

Quorum present? Yes

### **Proceedings**

1. Meeting was called to order at 9:30 am by President Paul Reiber.
2. Minutes of 10/2/20 - unavailable
3. Changes to the Agenda: Added discussion of Community Foundation grant
4. Community comments and input: Paul S noted that the Mendocino Trail Stewards website is functioning. Paul will send a cover letter to the Board and then post in the newsletter.
5. Correspondence: only gorse emails
6. Reports

#### **A. Center Manager**

Sienna was absent and will send a full report. She has been working on the Gorse Management Project with Helene. Information and Michael's map are on the website. Annie suggested that the next list serve include the link.

<https://casparcommons.org/Gorse/abate2020.php>

Winter Shelter - Lea talked with Carole White. They will have access to both big rooms & the bathrooms from 5 pm to 8 am, will be responsible for cleaning & safety, and will pay \$3,000 for rent & \$200 for utilities. Carol asked if she could use the kitchen to make coffee which was approved; the kitchen would otherwise remain locked, as will the green room. Dalen suggested we hold December 30 and 31 for a possible virtual New Year's event. As there are no rental inquiries or plans until July 2021, it was tentatively agreed that we would see how the program was going after the first two weeks and continue on a month-to-month basis.

Sienna has spoken to the Mendocino Music Festival about use of the Center next year.

#### **B. Finance/Treasurer**

No current report. The committee will meet sometime this month. Dalen has asked Sienna for a QuickBooks pie chart and will develop a graphic for the next newsletter to compare normal to now and explain our expenses.

#### **C. Facilities**

Dalen contacted Hobart – we are on the list. Paul S is still looking into fan repair.

#### **D. Fundraising**

**Silent Auction** – Rochelle, Michael, and Sienna have tested a very easy-to-use auction system. Dalen will write a letter and send it to the Board soliciting items and services. Offers have been coming in. Gertie is out of the barn, so items can be stored there. We need to set a deadline for submissions and start/end dates; auction can run for several days.

**Rummage Sale** – Matt is waiting for a permit. Star is working on a virtual Foxglove/Gene Parsons concert. There will be a meeting Monday, 10/19 too discuss feasibility.

**Valentine's Event?** Food?

Rochelle offered to talk with Rhoda about shaking some money trees.

**E. Caspar Community Garden**

The garden is entering its winter phase looking very beautiful.

**F. Community Planning**

We have been awarded a \$5000 grant from the Mendocino Community Foundation. Gorse Project - Helene's and Michael's reports are completed. We have received \$1800 for administration. Annie will write a thank you note to Helene.

**G. Human Resources Committee**

Lea will be completing the 15 hours already paid and be back on the books as of November 1 at the same pay scale and hours.

**H. Emergency Prep**

Lisa Weg distributed N95 masks to the community.

Meeting adjourned at 10:45 am.

Meeting minutes respectfully submitted by Annie Lee