

Caspar Community Board Meeting
Virtual Meeting under Shelter in Place order
September 4, 2020

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

Quorum present? Yes

Others Present: Sienna M Potts

Proceedings

1. Meeting was called to order at 9:30 am by President Paul Reiber.
2. Minutes: 8/7 and 8/21/2020 minutes were approved.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence:

Doug Ferguson wrote to say he has joined in our gorse control project, paying the expenses for the work on his land. He thanked Caspar Community for supporting the work.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager

Sienna reported that she has not yet sent out an email to our list. She invited any Board members to compose a message for the list. She has been focusing on understanding our finances and has a much better picture of our monthly expenses after six months of closure. She said many people don't know how high our expenses are even while we are closed. She will prepare, with help, a page of information on our monthly expenses for the back of our Year-end Appeal letter.

Sienna is concerned that there is no Board involvement with the Caspar Prepared committee. There needs to be agreement on plans for emergency use of the Center, with Board approval. Sienna suggested either getting committee members onto the Board or two current Board members need to get involved. It might help to set up a specific planning meeting outside of the weekly chats.

Dalen reported that she left a message for Gina Bartolomie asking if Caspar polling location is staffed and if they had obtained the needed personal protection equipment. No response so far.
 - B. Finance/Treasurer

Dalen reported that we had used up our Operating Reserve of \$39,800 and have transferred \$40,000 from our Capital Reserve into the Operating Reserve to be used while we are closed.

Bob is worried about the County grant money for the gorse project, managed by Helene Chalfin. We have committed \$10,000 of FireSafe Funds, plus a \$5,000 anonymous donation. He will talk with Helene to find out plans with the County.

Next Finance Committee meeting will be in October.

C. Caspar Community Garden

Annie reported that Sakina Bush commissioned a raised bed with a wire base to keep out pests. Annie now has one too and the gardeners may slowly put beds in for all gardeners.

Next Garden Committee meeting is November 5, 2 pm.

D. Facilities

Dalen reported that Lea Stedman received a quote from Hobart to fix the leak in the dishwasher that includes \$660 as a travel charge. Unfortunately there are no local companies that can fix it. Dalen will test the dishwasher once more and follow up with Lea.

No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

Sienna suggested we could consider moving some of our own events around to allow for more weddings in 2021. Breakfast could be held after English Country Dance. Pub Night could be reinvented. It was agreed to consider rentals and events as opportunities arise.

Dalen will write an invitation for the list to join a group to organize a Fall Fundraiser, perhaps a virtual auction with items from Caspar artists, cooks, and musicians.

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

Paul Schulman will be meeting with Mendocino Trail Stewards and will write an article about the effort for the newsletter.

No Community Meeting scheduled.

G. Human Resources

No Human Resources Committee meeting scheduled.

H. Preparedness

Lisa Weg is waiting for approval by the Board of the Public Hub listing for Caspar Community Center on the [Hubs & Routes website \(hubsandroutenet.net\)](https://hubsandroutenet.com). Sienna will put together all the information she has sent for the Board to review by email after the meeting. She encouraged all Board members to take a good look at the website and the application and to approve the listing. It has been carefully set up to protect community members and resources while helping first responders to help people within their neighborhoods.

Next Preparedness Meeting is September 7, 7 pm.

Board meeting adjourned at 10:40 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent news here](#).