

Caspar Community Board Meeting
Virtual Meeting under Shelter in Place order
May 1, 2020

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

Quorum present? Yes

Others Present: Sienna M Potts, Lea Stedman, Marie Jones, Helene Chalfin

Proceedings

1. Meeting was called to order at 9:30 am by President Bob Frey.
2. Minutes: 4/17/2020 minutes were approved.
3. Changes to the Agenda:
 - Annual Selection of Officers: Annie nominated Paul Reiber as President; Bob seconded; approved unanimously. Glenn nominated Bob as Vice President; Dalen seconded; approved unanimously. Dalen continues as Treasurer. Annie continues as Secretary.
4. Community comments and input:
 - Marie Jones and Helene Chalfin worked with the County Agriculture Commissioner to secure \$20,000 for gorse removal in Caspar. To avoid the need for a Coastal Development Permit, the project will take place after bird breeding, only in areas where gorse covers 50% or more of the area of clearing, and using no machinery within fifty feet of wetland. Helene stressed the need for a long term campaign to eradicate gorse and asked for community input on priority locations. Caspar Fire Safe funds and future grants would be needed for follow-up. After discussion, it was decided to focus first on the property on the southwest corner of Pacifica and Caspar Road, the triangle at the entrance to Highway One, and the gorse patches in the Caspar Cattle Company property between the Community Center and Highway One, moving East of the Highway as funds became available. Annie thanked Helene and Marie for their work on the project.
5. Correspondence:
 - Mickie Zekley, who runs the monthly English Country Dance, sent in a donation. Lisa Weg sent instructions for joining the [Caspar Bulletin Board](#) which Sienna will send along to our email news list.
6. Committee and Staff Reports
 - A. Office Manager, Event Manager
 - Sienna reported that all May rentals have been cancelled, with one wedding rescheduled for next year. Putting on our own events is at least a couple of months off, depending on how the Shelter in Place order changes. Dalen said we may be able to do some events in the Fall, or possibly not at all this year. We can focus on what rentals we are able to accommodate.
 - Lea reported that she was working on protocols for renters but it is still unclear what will be needed. It was decided to wait to come up with protocols that follow the Shelter in Place orders.

B. Finance/Treasurer

Dalen reported that it will be a down year, but advises we “sit tight and not worry too much.” At the end of the year we will send out a plea for donations. Paul Reiber asked what is our overhead cost while we are closed. Sienna will be able to give us some idea after meeting with our bookkeeper and looking at March and April numbers.

Next Finance Committee meeting is May 19, 10 am.

C. Caspar Community Garden

Annie reported that the gardeners will discuss garden safety at their meeting next week.

Next Garden Committee meeting is May 7, 2020, 2 pm.

D. Facilities

Paul Schulman reported that the kitchen floor replacement is going well. He hopes to get an electrician in over the weekend so the dishwasher and sinks can be reinstalled on Monday. Dalen, Annie, and Kris Reiber will finish deep-cleaning the equipment Saturday.

No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

No Fundraising Committee meeting scheduled.

F. Community Planning/Development

Sienna invited submissions for a pdf newsletter. Lisa Weg is now running the weekly virtual Caspar Conversation.

No Community Meeting scheduled.

G. Human Resources

No Human Resources Committee meeting scheduled.

H. Preparedness

The weekly Caspar Conversation is functioning as a combined Emergency Preparedness and Community Meeting.

Next Preparedness Meeting is May 11, 7 pm.

7. Board Meeting Schedule

After a brief discussion about switching to a monthly Board meeting, it was decided to stay with meeting on the first and third Fridays monthly.

Board meeting adjourned at 10:40 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).