

Caspar Community Board Meeting  
Caspar Community Center  
August 2, 2019

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Paul Schulman

*Absent:* Glenn Rude, Paula Glessner

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Dana Fox

### Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 7/19/2019: Approved.
3. Changes to the Agenda: none.
4. Community comments and input:

Dana Fox initiated a discussion of volunteer management. There was reported friction between a volunteer and a staff member at the work party on July 24; this was referred to the HR committee for further discussion and possible action.

5. Correspondence:

Mendocino Health & Human Services Department sent information on food safety in case of planned PG&E power outages. We are invited to be publicly listed as a business that is open during power outages but since we don't have regular hours we will not do so.

6. Committee and Staff Reports

#### A. Office Manager, Event Manager

Sienna met with Amelia Schall, who is the new volunteer coordinator for State Parks, about Headlands Work Days. Amelia brought forms to register long-term volunteers and registration sheets for Work Days so we can report our efforts. She would support a larger Work Day effort if we wanted to organize a special day.

Sienna has been looking into community building ideas in preparation for discussion at next Board meeting. She shared that invitations from people within the community are an excellent way to make people feel welcome, even if they do not accept the invitations.

Paula had sent an email update on various facilities projects.

#### B. Finance/Treasurer

Quarterly reports went out to all Board members. Dalen reported that payroll is down and rentals are up 25% this year. Dividend income is up. Next Finance Committee meeting is August 15, 10 am.

#### C. Caspar Community Garden

Rochelle and two of the gardeners met on August 1. They would like to get a garden wagon to use instead of driving on the lawn. Bob has the perfect wagon and will help them find one like it. Two beds are available. Rochelle appreciates that Annie gives produce to the Food Bank and Hospitality House, which is a perfect use for our

community garden. Annie thanked Rochelle for being the coordinator and keeping everything so organized.

Next Garden Committee meeting is November 2, 2 pm.

D. Facilities

Sienna and Paula are working on getting a recoat scheduled for the North room floor and hallway. The South room floor needs some little fixes but no recoat will be scheduled.

There will be a Work Party to spread out chips and fix up benches by the playground on August 14, at noon.

Next Facilities Committee meeting is August 7, 11 am.

E. Fundraising/Marketing

Dalen requested to move Harvest Dinner to November 10 so that she can be the main chef. Sienna will confirm if this is possible.

Our [Etsy shop](#) selling tees, sweatshirts, and aprons is open.

F. Community Planning/Development

Rochelle has been researching community building and will email some links and information. Sienna liked a suggestion from a community member that we screen the presidential debates. Dalen added that we could have a pizza party at the same time, and could screen big events like the Oscars or the Superbowl as well.

Paul Reiber is working on the Little Free Library and it will be placed in the mail pavilion.

The next Community Meeting is October 20, 2019, 4 pm.

G. Human Resources

Nothing to report. Next HR meeting is August 14, 10 am.

H. Preparedness

Nothing to report. Next Preparedness Meeting is August 26, 7 pm.

Meeting adjourned at 10:35 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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