

Caspar Community Board Meeting
Caspar Community Center
July 5, 2019

Board Members:

Present: Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Glenn Rude, Paul Schulman

Absent: Dalen Anderson

Quorum present? Yes

Others Present: Sienna M Potts, Paula Glessner, Shari Hetzler

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 6/21/2019: Approved.
3. Changes to the Agenda: none.
4. Community comments and input:

Shari Hetzler, the new postmaster in Fort Bragg, is working to eliminate misdelivered mail by reorganizing the Caspar boxes. All mail should be addressed to your valid street address. Official notice of all changes will be delivered to your box. See Shari at the Fort Bragg Post Office with questions.

Rochelle commented on how clean the bathrooms were at a recent event. Lea Stedman, of All in One Housekeeping, has been cleaning floors and bathrooms twice a week.

5. Correspondence:

Sienna talked at length with Sally Wells about her rental of the Center for HarmonyUs Festival. There was a misunderstanding, on our part, about the terms of her rental and our noise curfew which led to Sally feeling unwelcome. Sally said her intention for the event was to bring together our Coastal community and she was hurt by the way she was treated as a renter. Sienna suggests that renters are an important part of our community, many of them local community members. Remembering that "inclusive" and "kind" are foundational keywords of Caspar Community ([see Mission](#)). A discussion of our mission, and a definition of the community we want to be might be the right topic for our Community Meeting in October. The noise curfew we have agreed upon with our neighbors is 10 pm. Paul Schulman will draft an email to Sally to explain and apologize for the misunderstanding.

6. Reports

A. Office Manager, Event Manager

Sienna praised Paula for her management of rentals. Once Sienna hands over details about a rental, Paula takes care of everything. The rental on July 5th had a large, scattered group of organizers, but Paula handled it smoothly, including making sure there was space for the Board meeting. Sienna asked if rental policies for outdoor events should be changed, or if the 10 pm curfew was understood & satisfactory to all. No changes will be made at this time.

Paula said our team is working together well, including Mike Fadeff and Lea Stedman on cleaning. Her Wednesday office hours are working out well and it's been helpful to have regular office hours now Tuesday through Thursday.

B. Finance/Treasurer

Nothing to report.

Next Finance Committee meeting is July 25, 10 am.

C. Events

Bob has requested information from our local distributors to see if we can reduce alcohol costs.

No Event Committee meeting scheduled.

D. Caspar Community Garden

There are two beds available.

Next Garden Committee meeting is August 1, 2 pm.

E. Facilities

Engineered chips for the playground areas will cost about \$1,000. Annie will work with Paula to schedule delivery.

Next Facilities Committee meeting is July 10, 2 pm.

F. Fundraising/Marketing

Sienna reported that the bar at the Mendocino Quartet concert did well and the event was a huge success, and a sweet evening. Sienna set up the bar to cater to the audience, and most of the wine sold was the \$10 Navarro offerings and, with the less expensive options as well, we had something for everybody. The total brought in by the bar was \$806 (before expenses), including \$76 in tips. Paula and Sienna will meet to decide how best to cater to the Pub Night audience.

Rochelle reported on options for patches and stickers with the John Chamberlin logo, redesigned by Michael Potts. It was decided to order 100 3" patches and to research sticker options further. Michael is also working on tees, hoodies, and bags. Using a print-on-demand service, we can order in popular sizes to sell at events, with a wider range of sizes and colors available from an online store that Sienna will set up through Etsy.

Paul Schulman reported that Mama Grows Funk would be happy to play our New Years Eve Dance Party. The booking was approved.

G. Community Planning/Development

Paul Reiber suggested that we discuss more completely our definition of community and the role of the Board. We will return to the topic at our next Board meeting.

The date being held for the next Community Meeting is October 20, 2019, 4 pm.

H. Human Resources Committee

Nothing to report. Next Human Resources meeting, to check in with each staff member, is August 18, 10 am.

I. Preparedness

Next Preparedness Meeting is July 22, 7 pm.

Meeting adjourned at 10:15 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

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Read the [latest newsletter here](#).