

Caspar Community Board Meeting
Caspar Community Center
May 17, 2019

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Paul Schulman

Absent: Glenn Rude

Quorum present? Yes

Others Present: Sienna M Potts, Star Decker

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.

2. Minutes of 5/3/2019: Approved.

3. Changes to the Agenda: none.

4. Community comments and input:

Star Decker is interested in sprucing up the Green Room to make it more fun and comfortable. The walls could be decorated with art or a photo wall from Caspar history and recent events. Star, Annie, and Paula will form a Green Room subcommittee to work with the Facilities Committee.

5. Correspondence: none.

6. Reports

A. Office Manager, Event Manager

Sienna has spoken with Jima Abbott about how the recent & predicted rain will effect the Flea Market. If the field is too wet to drive on, most of the vendors can't set up their booths. It might be possible to hold the market in the parking lot. Sienna and Jima will meet Tuesday, May 21, to determine the plan.

Sienna spoke with Star Decker about Pop-up bars and their group of volunteers. Sienna will take over Pop-up bar management to free Paula up for Breakfasts the following morning.

B. Finance/Treasurer

Dalen reported that we are going to work on updating our financial recording system to make tasks like payroll and sales tax payments automated so we can keep it all in-house. Ruth Dobberpuhl is retiring and Sienna would like a system that can help her make clearer reports. Merideth Frey and Sienna have begun meeting about what is needed and Merideth thinks she can help us create a system that will serve us better and with more transparency.

Next Finance Committee meeting is June 20, 10 am.

C. Events

No Event Committee meeting scheduled.

D. Caspar Community Garden

Paul S. apologized that the greenhouse had not been cleaned out yet. It will be cleaned out this afternoon.

There will be a work day on May 30, 10 am. Next Garden Committee meeting is August 1, 2 pm.

E. Facilities

Dalen will compose a letter to explain that the EV Charging station is intended for use by the general public and should not be used as a regular home charging station. It will be approved by the Board and available for distribution as appropriate, with an envelope for a donation.

The ice machine has been fixed.

Annie researched chip options from Dirt Cheap to replenish the playground areas. The free chips that were offered were not regular enough. A work party will be organized after the rains.

The garage door will be installed by the end of next week. After that the inside will be fumigated and the exterior will be painted.

No Facilities Committee meeting scheduled.

F. Fundraising/Marketing

The Flea Market is our next fundraiser.

Sienna will run a bar at The Mendocino Quartet concert on July 3.

G. Community Planning/Development

The date being held for the next Community Meeting is October 20, 2019, 4 pm.

H. Human Resources Committee

Sienna requested that the Human Resources Committee work, with Paula, on a regular cleaning schedule so that the Center is clean and ready for all renters, including weekday renters. One possibility would be to hire a contractor for a weekly cleaning.

Next Human Resources Committee meeting is May 22, 11 am.

I. Preparedness

Annie has been working with the Surfwood Prepared booklet to create a similar booklet for Caspar.

Next Preparedness Meeting is June 24, 7 pm.

7. Selection of Officers

All standing officers will continue for another year. Bob Frey says this will be his last year as president. Paul Reiber is vice president, Dalen Anderson is treasurer, and Annie Lee is secretary.

Meeting adjourned at 10:15 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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