

Caspar Community Board Meeting  
Caspar Community Center  
Friday, May 3, 2013

1. Call to Order 9:07

Present: Bob Frey, Paul Reiber, Paul Schulman Oscar Stedman, Judy Tarbell, Jessie Lee VanSant

Staff: Dalen Anderson

2. Minutes of April 14 were accepted, with the addition of David Alden being present.

3. Additions or Changes to the Agenda

Request to discuss newsletter and UkeFest.

4. Correspondence

Jessie reported that there will be an Occupy Movement May 3 from 4-6:00 at the Bank of America and the next day a protest concerning College of the Redwoods cutbacks from 10-1:00.

5. Reports

A. Executive Director

\* Dalen reported that there is a work party to clean the kitchen Tuesday, May 7 at 11:00.

\* The farmer's market is moving to Mondays, starting May 6.

\* In the month of May, events at the center include one wedding, a bar mitzvah, benefit for the Charter School, a realtors' lunch, clothes swap and birthday party.

\* A local soup maker will be renting the kitchen two days per week twice a month to prepare soup for resale.

B. Finance/Treasurer

Dalen and Ruth have been preparing the reports needed by Sean Hogan's office to prepare the taxes.

C. Facilities

\* The committee will meet on Weds. April 24 and prioritize "the list" of projects to be done at the center, pushing stage curtains to the top.

\* Sienna and Rochelle came and spoke to the committee with their concerns about unnecessary and inappropriate lighting on the outside of the building. Paul S. has offered to remove the motion detector light on the west facing wall above the postal pavilion. A request was made for a motion detector light on the south front porch.

\* The rear hall door replacement is nearing completion with volunteer labor by Paul S. and Larry Krasner.

\* Judy is arranging for logs to act as parking stops in front of the building

D. Fundraising/Marketing

UkeFest attendance was down from last year but still made a profit. Pattie DeMatteo would like to work with Caspar again next year and has plans and ideas to make it more of a financial success.

E. Community Planning

Judy, Bob Frey, Mary DeSchulte and Bette Goldfarb met to discuss a survey. They decided to not combine a water survey with a general survey and will start with a questionnaire about water

development to come out in the upcoming newsletter. Let Judy know if you any suggestions for survey questions.

#### F. Pub Night, Fun Night, Breakfast

It was agreed to have 1/2 price order options available at Pub Night and breakfasts; this will be put on the poster and in emails concerning the events.

Pub Night - Oscar would like to trade her organization of the kitchen for Pub Nights for \$100 worth of kitchen rental time. The board agreed.

Fun Friday- Dalen will submit article to the newspaper. Suggestion was made to get posters out in the schools. Oscar offered to help poster.

#### G. Caspar Community Garden

- \* A meeting was held May 2. The committee is making changes to the garden agreement. There is confusion as to the labor contribution required of gardeners to work in the Caspar kitchen bed.

- \* A request was made to reimburse Lea Smith \$35 for half of a rototiller rental. The board agreed to pay, but asked that any future request be made prior to the expense.

- \* A garden work party is being planned, as well as possibly a fundraiser.

#### 6. Events/Other

- \* The annual meeting to elect new officers will take place May 31. The motion was made to waive the postal service notification of the meeting. Motion was seconded and all agreed. Judy will be stepping down from the board due to conflict of interest with the Tarbell Family Foundation.

- \* Newsletter – there is an aim to get a newsletter together by the end of May. Suggestions included: having a monthly digital newsletter, as well as a printed copy and asking for a newsletter editor in this next newsletter

Motions: To amend Bylaws to no longer require postal notification of Annual Meeting. Passed unanimously.

#### Calendar

Friday, May 17	Board Meeting, 9:00 am
Sunday, May 19	Women's Clothes Swap 2:00 pm
Friday, May 24	Friday Fun Night, 6:00 pm
Sunday, May 26	Breakfast and Flea Market
Friday, May 31	Annual Board Meeting, election of officers 9:00 am
Sunday, June 2	Circle of Elders Benefit, 4:00 pm

Minutes submitted by Dalen Anderson 5/14/13