

Caspar Community Board Meeting
Caspar Community Center
Friday, March 22, 2013

1. Call to Order 9:05
Present: David Alden, Rochelle Elkan, Bob Frey, Susan Juhl, Annie Lee, Paul Reiber, Paul Schulman, Oscar Stedman, Judy Tarbell, Jessie Lee VanSant
Staff: Dalen Anderson
Others: Nathan, Tesara, and Tauren Brown
2. Additions or Changes to the Agenda
Garden moved to top of agenda. Closed session postponed to next meeting.
3. Caspar Community Garden
 - Tauren advised the Board that two of the beds committed to the Browns, which they were planning to continue to garden, had been turned under and partially replanted without their knowledge. It became apparent that there had been a breakdown in communication between the Browns, who were waiting for Oscar to send them the new agreement, and Oscar, who was waiting for the Browns to let her know if they were still interested in gardening. Paul S. said it was not likely that this had been done intentionally and that clearly there had been a misunderstanding; he asked how we could move on under the new structure. David Alden asked what the Browns would like to have happen. Judy apologized and asked what would ameliorate the situation and if assistance in reconstructing the beds would help.
 - Tauren said the Browns definitely want to keep the two fava beds and hold the third. He asked for some remuneration for the plants that were dug up and will provide a list. Jessie and other Board members offered to find replacement plants.
 - Paul S. suggested that none of the remaining seven beds be assigned for a week, that the Browns decide how much involvement, if any, they want, and that they communicate with Oscar or Rochelle. If there is no communication by Friday, the Board will assume they are not interested.. Several Board members expressed their apologies for the obvious distress the situation has caused the Browns and our appreciation of their contributions to and presence in the community.
 - Nathan will give Oscar receipts for the mower.
4. Minutes of March 8 were accepted as corrected (Oscar was present)
5. Correspondence - none
6. Reports
 - A. Executive Director
 - This weekend is the Cape Breton Dinner and concert tonight, Sunday Breakfast and Caspar Children's Garden event.
 - The Farmers Market will continue, moving in May to Monday afternoon.
 - Rummage Sale next Saturday, accepting donations on Friday.
 - B. Finance/Treasurer
 - Dalen has distributed reports representing numbers through the end of February. The committee is still tweaking the forms.
 - The \$47,000 shown in checking has been reduced by \$6,000 (\$4,100) for a missed mortgage payment. The goal is to keep \$20,000 in checking for daily expenses (average monthly expenses = \$8,000-\$10,000).
 - The Finance Committee recommends transferring \$5,000 to general savings and

dividing the remaining \$5,000 between the capital and operating reserve accounts. David so moved, Judy seconded, and the motion was passed unanimously.

- There is currently \$12,000 (plus the \$2,500) in operating reserve.
- The goal for the capital reserve is \$40,000 of which we have \$10,000.
- Bob suggested the reports be quarterly with a monthly summary to the FC members, and to the rest of the Board if necessary.
- Currently, pledged donations (\$200-\$300/month) are included in unrestricted donations. They will be listed on the P&L a separate line item as unrestricted under contributions.
- Judy suggested that the increase in rental income for January and February may mean that we don't have to feel as much pressure for additional fundraising to replace CasparFest. David pointed out that our purpose is greater than just operating the building. Bob noted that additional funds free us up to develop community programs. Jessie suggested that we counter the impression that we are flush and don't need funds. Established relations with other community groups, such as Rotary and the Community Foundation, bolster our reputation for operating in a fiscally responsible manner.

C. Facilities

- The work party on April 13 has been changed to Saturday, April 20 at 9 to remount panels in the north room.
- Paul S. and Larry are working on the door, hoping to install next week.
- Lighting on the stairs is still highest priority. Paul S. has brightened the lights at the back door and the south front door and will check the front porch light after the meeting. Jessie will email specs for a solar-powered LED spotlight.

D. Fundraising/Marketing

- The committee discussed various ideas, such as a dog show and Bingo. And set regular dates for Fun Night starting in April
- The website was updated two days ago. David suggested posting the year-end financials in the interest of transparency and dropping the link to the newsletter, which is not up-to-date. David and Annie will meet to review the website.

E. Community Planning

Judy reported no new action.

F. Pub Night

Oscar is still looking for a chef for the next PN – has been talking with Chris Cisper – but has chefs for future.

Motions

MOVED and PASSED to transfer \$5,000 from checking to general savings and \$2,500 each to the capital and operating reserve accounts.

Adjourned 11:01

Respectfully submitted,
Annie Lee, Secretary

Calendar

Friday, March 29	Rummage Sale set-up 10
Saturday, March 30	Rummage Sale
Friday, April 5	Board Meeting
Friday, April 12	Pub Night
Friday, April 19	Board Meeting
	KZYX Benefit
Sunday, April 21	Meet Your Neighbor - Miriam Davis, 7
Saturday, April 20	Work party, 9
Friday, April 26	Fun Friday
Saturday, April 27	UkeFest
Sunday, April 28	Breakfast
Friday, May 3	Board Meeting
Sunday, May 5	Cinco de Mayo Dinner w/ Los Cumbaleros
Friday, May 10	Pub Night
Friday, May 17	Board Meeting
Friday, May 24	Fun Night, 6
Sunday, May 26	Breakfast
	Flea Market
Friday, May 31	Board Meeting
Friday, June 14	Board Meeting
	Pub Night
Sunday, June 23	Breakfast
Friday, June 28	Board Meeting
	Fun Night, 6
Friday, July 12	Board Meeting
Friday, July 26	Board Meeting
	Kevin Brown? Fun Night?
Friday, August 9	Board Meeting
Friday, August 23	Board Meeting
	Fun Night, 6
Friday, September 6	Board Meeting
Friday, September 20	Board Meeting
Friday, October 4	Board Meeting
Friday, October 18	Board Meeting
Friday, November 1	Board Meeting
Saturday, November 16	Harvest Dinner
Friday, November 15	Board Meeting
Friday, November 29	Board Meeting
Friday, December 13	Board Meeting
Friday, December 27	Board Meeting