

## **Minutes of Caspar Community Board of Directors Meeting**

**November 30, 2007**

### **I. Call to Order/Present: (Call to Order at 9:15 a.m.)**

**Board Members:** David Alden, Judy Tarbell, Susan Juhl, Paul Schulman, Ray Duff

**Absent:** Paul Reiber, Susan Keller

**Staff:** Dalen Anderson.

**Guests:** Elizabeth Alden

Quorum Declared: Yes   X   No       

### **II. Approval of Minutes:**

Minutes for the Board meeting on Nov. 16, 2007 were approved as corrected to reflect that the CCooksSavings account will be closed, with the money being transferred to the Schwab account, and only some of the money in the Caspar Community Checking account will be transferred to the Schwab account.

As had been noted at earlier Board meetings, there is no record of the Board having approved the minutes for several past Board meetings. Ray Duff reported that he had compiled a list of such meetings. Accordingly, the minutes for the May 4, 2007 meeting of the Board of Directors were reviewed and approved with corrections.

The minutes for June 1, 2007 were reviewed and approved with corrections. Ray Duff objected that the statement in the draft minutes that

“We do like M. St. J’s proposal but we aren’t endorsing him. We did encourage him with his wanting to explore it”

was incorrect in that it implied that the Board of Directors had encouraged Michael St John to explore his proposal with the community, which Ray believed was not the case. Dave Alden noted that, although he had not been present at the June 1 meeting, the statement in the minutes was consistent with his understanding of what had been conveyed to M. St John. Other Board members also stated their belief that the minutes accurately reflected the discussion at the June 1 meeting. However, with Alden and objecting to the change but abstaining (since he had not been present), the Board agreed to change the minutes to substitute the words “some members of the Board” for the words “we” in the objected to sentences.

It was agreed that the minutes for the remaining meetings which had been identified as requiring review and approval would be reviewed and addressed at the next meeting of the Board.

### **III. Reports**

#### **A. Correspondence**

A letter was received from youth advocate Ms. Pacini.

The Noyo Food Forest sent us a check for \$300.00 as our share of their profits made at the CasparFest.

### **B. Treasurer:**

Judy Tarbell distributed financial reports for the period through October 2007 and a summary of the CC's financial status to date. She noted that whereas we have internally designated, or "earmarked" certain funds for identified projects, all interest which accrues on deposited funds is accounted for under the CCGeneral account.

The Board approved a proposal to consolidate as much money as possible into the Schwab account, as it bears the highest interest rate.

Judy reported on a discussion she had with Al Aiello at USDA regarding what grant and loan programs might be available to CC. He indicated that they have a grant program which would provide up to \$50,000 towards qualifying projects. He said these were "brick and mortar" projects and that the formation costs of a Community Services District generally would not qualify. He also indicated that obtaining an additional loan would be easier than obtaining a grant.

Our current loan with USDA is for \$400,000 at 4 5/8 %, with monthly payments of \$2,032.00. Judy has scheduled a meeting with Mike Carroll, a business consultant who has volunteered to meet with us, to discuss the feasibility of getting the kitchen project going now with what we have together with a loan from USDA.

### **C. Manager's Report**

Warren Schmidt has offered a Puerto Vallarta vacation rental for one week as a gift for one of our most notable donors. It is available the first week in March. Dalen will follow up to get details.

There is an Hawaiian Luau planned as a CC fundraiser on August 9. Michael Arago is organizing music.

New Year's eve will also be a CC fundraiser with Kevin and the Coconuts. We need volunteers to provide hors d'oeuvres as well as general help.

The office is getting high speed internet connection via Comcast.

## **IV. Old Business**

### **A. New Board Members**

Rhoda Teplow has expressed interest but can only meet on Wednesdays. Ray Duff said he cannot change the meeting day. Judy will respond to Rhoda.

### **B. Winter Fest**

Jenny has reported she will only purchase as much snow as can be bought for the money which she has. In the past the CC contributed \$250. The Board agreed to give her \$300 this year. It was noted that the CC typically raises about \$1000 in vendor fees.

### **C. Fire Safety**

Activities of the Fire Safe Council were reported. The evacuation map is still under construction.

### **D. Driveway/Parking Area**

Judy Tarbell reported that arrangements had been made and that gravelling should be done the week of Dec. 10.

The meeting was adjourned at approximately 11:30 a.m.