

Caspar Community Center Board of Directors Meeting
August 12, 2011
Caspar Community Center

Present: David Alden, Miriam Davis, Susan Juhl, Annie Lee, Paul Reiber, Paul Schulman, Oscar Stedman, Judy Tarbell, Jessie Lee Van Sant

Absent: Susan Keller

Staff: Dalen Anderson

1. Call to Order at 9:44

The meeting was preceded by an explanation of the new alarm system.

2. Minutes of July 15 and July 29 accepted.

3. Additions or Changes to the Agenda

4. Correspondence - No correspondence to report.

5. Treasurer's Report - None at this time.

6. Committee Reports

A. Caspar Community Center

1. Executive Director's Report

Tabled

2. Kitchen

We passed the Health Department inspection. We will need hot water in the bathrooms.

We are waiting for parts for the Hobart dishwasher.

Let Paul R. know about anything that needs fixing as soon as possible as Matson wants to sign off soon. Once Paul has the final budget, we need to decide whether to use any excess for kitchen-related items or pay forward. We are committed to the whole amount. After a 30-day escrow, the title company issues Matson a final check and we get title.

We will need several layers of finish on the Marmoleum at a cost of about \$750. Dalen asked Paul to find out what the finish is. Most felt we could do the work ourselves.

3. Documents

There was brief discussion of the policy documents David created: Whistleblower, Document Retention, and Conflict of Interest. Further discussion was tabled until the next meeting.

B. Financial Committee

Will meet after CasparFest.

C. Pub Night

Committee working on a serving system.

The Bose will be used.

North room music and eating, south room games and eating.

C. CasparFest

Judy distributed a list of achievements, activities and community service activities, press notices, and possible topics for proactive, long-range planning as well as materials and personnel for the Sustainable Caspar Booth. She urged people to encourage attendance at Jim Tarbell's talk on Sunday. (An ad hoc Caspar Planning committee has been formed with at least one Board member.)

Paul S. mentioned the need for more volunteers.

7. Other

A. Dedication

Judy volunteered to get an article in the paper and will work with Paul R. on specific invitations.

B. Septic

Paul S. will check before CasparFest.

C. Worker Appreciation Party

Went well.

D. ADA compliance

We need to meet additional requirements for the parking lot and some other items.

The meeting was adjourned at 10:25.

Respectfully submitted,
Annie Lee

Next Board meetings: Friday, August 26 and September 9 9 am CCC

Meetings/Events

Fourth Sunday Breakfast and Dedication Sunday, August 28

Items to consider

Pulley Sign

Parking lot and ADA req's

Policies and Policy Handbook

Floor finishing