

Caspar Community Board Meeting August 7, 2026

Board Members:

Present: Rochelle Elkan, Bob Frey, Paul Reiber, Paul Schulman

Absent: Annie Lee, Dalen Anderson, Glenn Rude, Judy Tarbell

Others Present: Jennie Stevens, Nick Kallios, Jason Vallina, Sakina Bush, Matt & Mischa Buchholz, Erin Walkenshaw

Quorum present? NO

- I. Meeting was called to order at 9:30 am by Treasurer Bob Frey
- II. Minutes: July 6, 2026 minutes were approved by unanimous email consent.
- III. Changes to the Agenda: none
- IV. Community comments and input: Jennie reported that there was landscape waste north of the greenhouse. She believes someone is dumping it there. She would like help taking it to the dump. Sakina and Jason were willing to help.
- V. Correspondence: none
- VI. Committees and Staff Reports
 - A. Office Manager: Sienna sent an email: "I will not be attending the meeting today. In general I think we're doing really well. We've had many successful events & the staff team is strong. Yesterday I met with Ruth & we were not able, in two hours, to reconcile our July income to the bank statement. We were out of time so we'll have to come back to it in September (which means no QB reports for the finance committee). There were many small Square transactions randomly deposited individually or with regular pledges or event income. Each transaction gets a paper sales receipt, then a sales receipt in QuickBooks. If there's a fee or a refund that is also tracked. To keep it all straight I make a separate spreadsheet so that Ruth can see the monthly total & fees from Square & Honeybook, which saves her a lot of time... but it's so complicated that sometimes we still get lost. The two of us combined spent about 6 hours just on Square vendor payments for CasparFest, which totaled \$440 in income. I can tell you the many details if you'd like but that's a lot out for a little in. I can talk about credit card payments with the events crew before the next big event to see where we might be able to simplify. Credit card nightmares aside, I counted over \$13,000 in cash from CasparFest compared to about \$3,000 in credit card sales. In this post cash time that is incredible! Best, we get to keep it all after much less paperwork. Our community loves us & wants to thrive with us."
 - B. Rental Manager and Facilities: Nick sent an email: "We had a successful CasparFest, which was great to witness and partake in. It was my first time organizing the vendors in Jima's place, and we had several helpful volunteers get each vendor situated for the day. Jennie, Dalen, Paul, and I met a few days after the 'Fest and made notes on how to improve things for next year's event.
"We have a full rental schedule for the Fall, nearly every weekend is booked! Please note that the September & October board meetings will need to be held offsite because of wedding rentals at the Center. I am proposing Saturday, September 26 as a Facilities Work Day from 10am-1pm. I will send out the invite soon. Also, I will be out of town from 8/15 – 8/19."
 - C. Volunteer Coordinator and Caspar Community Events & Fundraising: Jennie reported that she will send an email describing the events for the rest of 2026 and those she is planning for 2027.
 - D. Finance/Treasurer: Bob reported on his meeting with MCRPD people and Michael StJohn and Patty Wasserman about Michael's 55 acre parcel for sale. They are planning to come to the adjourned meeting on August 14th with a plan. He proposed that we shut off the EV station. It is costing a lot of money and not much is coming in. Jason offered to do research to see whether we can put a charge card system on it.
 - E. Staff Support Committee: none
 - F. Caspar Community Garden: next meeting is first Saturday in November. There is a workday on September 12th. All beds are being gardenized.
 - G. Communications: none
 - H. Community Meeting: none
 - I. Emergency Preparation: Annie would like to find someone to be on the Emergency Committee. Jason said he is interested and will contact Annie.
 - J. Local Coastal Plan: none
- VII. Meeting adjourned at 10:20am

Meeting Minutes respectfully submitted by Rochelle Elkan