

Caspar Community Board Meeting  
Caspar Community Center  
February 21, 2020

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Paul Schulman

*Absent:* Glenn Rude

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Lea Stedman, Jim Tarbell

Proceedings

1. Meeting was called to order at 10:00 am by President Bob Frey.
2. Minutes: 2/7/2020 minutes were approved.
3. Changes to the Agenda: Board meetings to begin at 9:30 am starting in March.
4. Community comments and input: Paula Glessner's Pub Night posters are delightful.
5. Correspondence:
  - Ray Duff, after driving the Caspar evacuation route to Highway 20, suggested that the Board "send a note to Jackson State, with copies to Coastal Supervisors, that thanks Jackson staff for cooperating with citizens living on the coast by continuing to keep Road 500 open as an escape route and marking it for escape distances." Annie will follow up.
6. Committee and Staff Reports
  - A. Office Manager, Event Manager
    - Sienna had nothing to report outside regular agenda items.
    - Lea organized work parties over the weekend to organize the garage and get the North room and hallway ready for the floors to be refinished.
  - B. Finance/Treasurer
    - Dalen reported that a draft budget was reviewed at the previous day's meeting and a few changes suggested. Sienna prepared the 2020 budget allowing for Lea to work up to 30 hours per week. Sienna will send the 2020 budget and 2019 year-end reports out by email.
    - Dalen will prepare a new graph of income and expenses to post.
    - Moved by Dalen: to purchase a desktop computer at up to \$1,000 for the office; seconded by Bob; passed unanimously.
    - Next Finance Committee meeting is March 19, 10 am.
  - C. Caspar Community Garden
    - Annie reported that Sakina Bush is interviewing people to take the three available garden beds. The gardeners thanked Paul S for fixing the greenhouse spigot.
    - Next Garden Committee meeting is May 7, 2020, 2 pm.
  - D. Facilities
    - North room and hallway floors will be recoated starting February 24.
    - Paul S is still working out a schedule for the kitchen floor repair.
    - Lea will ask Mike to paint the front door.

Paul S will seek fixed estimates for painting the building exterior. Chris Braga, who takes care of our grounds, suggested that the trailer be moved behind the garage where it is both better protected and out of sight. He offered to help move it. Annie will talk with the Emergency Preparedness group.

No Facilities Committee meeting scheduled.

E. Fundraising/Marketing

Caspar's Annual Flea Market will be June 28. Jima Abbott is organizing the market. Lea will organize food service off the deck. Lea presented a new fundraising event proposal to evaluate anticipated costs and results. She will focus first on existing events, such as closer control on the Pub Night bar and our Fall Fundraiser. Next Fundraising Committee meeting is March 11, 4 pm.

F. Community Planning/Development

Jim Tarbell requested a Community Meeting to discuss the new location of the Caspar MTA bus stop. There was concern from board members that without a compelling issue Community Meetings are poorly attended and ineffectual but Jim argued it is necessary. Next Community Meeting is March 15, 4 pm.

G. Human Resources

Lea reported that she has been working almost every day and she is working to schedule regular days off but she will need back up to cover all the rentals and the cleaning. Correspondence is monumental and cleaning is needed often but irregularly. Having more hours to cover her duties would help her.

Moved by Bob: to increase Lea's hours up to 30 per week at her current pay rate; seconded by Dalen; passed unanimously.

No Human Resources Committee meeting scheduled.

H. Preparedness

A Community Emergency Response Team (CERT) Training will be offered free of charge on March 28, April 4, and 11.

Next Preparedness Meeting is February 24, 7 pm.

Board meeting adjourned at 11:20 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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