

Caspar Community Board Meeting  
Caspar Community Center  
October 18, 2019

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Glenn Rude, Paul Schulman

*Absent:* Annie Lee, Paul Reiber

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Lea Steadman

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 10/4/2019: Sienna will edit & email for approval.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence:

Bob Jetton sent in a donation and thanked us for providing “great music.”

In July we had received an uncredited donation through Network for Good, which Sienna just learned was from Paula Glessner's birthday facebook campaign.

Catherine Magruder, the organizer of the KZYX event about back to the landers, was impressed with our “great venue & extraordinary community.”

Bob spoke with Fort Bragg Fire Chief Steve Orsi, who will provide a letter confirming that we are a low volume cooking facility which only requires commercial cooking system inspection every 12 months.

6. Committee and Staff Reports

A. Office Manager, Event Manager

Sienna was refreshed by her nine-day getaway to the delightful community of Ferndale. She thanked Lea for taking care of everything on her own only two weeks into her employment. She thanked Michael Potts for finishing up and sending out the newsletter. She thanked Rochelle for checking messages and being available. She thanked the Board for giving her the time.

Our resilience group is looking into a CERT training to be held at the Center. Sienna told them there would be no rental fee if it was organized by the group and open to the community, and assuming we can find the right window with three weekend days in a row.

Margy Crowningshield's memorial will be here on December 21, 2019.

Nikki Garrett, who celebrated her wedding here on Sunday, October 13, couldn't find her instructions so she called Paula Glessner for help with the key and a few other things. Paula gladly and kindly helped her. Sienna sent Paula a thank you note telling her we miss her presence at the Center and hope to see her again.

Lea is getting a feel for the volunteer organization at Pub Night. It was hard to get people to commit but it all worked out in the end. She said it was a great Open Mic and she was telling all her friends what a special scene it is here.

Lea feels there is not much time for organization of the Fundraiser for this year, but she is forming a dream to make next year's fundraiser “super classy,” with door prizes and some big ticket items.

November Pub Night chef needs to be arranged. Dalen can make a main dish; Lea will make something; and Dalen will talk to Dana.

B. Finance/Treasurer

Dalen reported that we are doing better than we expected according to our budget, which was based on last year.

Bob reported that we are \$20,000 up on our investments, not including dividends.

Thank you to Bob and to Jim Tarbell for investing wisely.

Next Finance Committee meeting is November 7, 10 am.

#### C. Caspar Community Garden

Next Garden Committee meeting is November 7, 2 pm.

#### D. Facilities

Lea would like to facilitate moving the alcohol to secure storage in the garage. Paul S will talk to Larry Krasner to install a door to make a storage room in the shed portion of the garage. Bob mentioned that when any keys are made, a copy should go into the fire department's lock box for safety.

Lea suggested reorganizing the library room to include information for families and teens. A copy of the Caspar Community Emergency Preparedness Project (CCEPP) Resilience Manual should be stored there as well. Rochelle will help Lea tidy up the room.

Dalen suggests forming a committee of four or five people who are trained to use and maintain the freeze dryer. Any use of the freeze dryer would be supervised by a committee member. The intention behind the purchase (by CCEPP) is for the preservation of emergency food. The committee will have to determine whether and how to manage any rentals. Costs of maintenance would have to be covered, and it may not be worth the time it takes for an outside organization for the fairly small output in each load.

Lea will schedule a work party to work on the garage and green room organization.

Bob is working on getting bids for painting the building next year.

No Facilities Committee meeting scheduled.

#### E. Fundraising/Marketing

Lea will schedule an additional Fall Fundraiser meeting before the meeting scheduled for October 30, 5 pm.

Lea will make a poster for the New Year's Eve Dance Party. We will include it on the back of the End of Year letter. This will be our twentieth New Year's Eve party.

Bob will get a draft of the End of Year letter out early next week.

#### F. Community Planning/Development

Rochelle and State Parks Volunteer Coordinator Amelia Schall will be cleaning up trash left by a transient camp on the Headlands on October 22, at 10 am.

Our October Community Meeting will start with the usual circle of introductions, followed by announcements by Bob, and an introduction by Sienna about continuing to build community with a possible street art project. Open discussion will continue until 5 pm, followed by the potluck.

The next Community Meeting is October 20, 2019, 4 pm.

#### G. Human Resources

Paul Reiber made an employment agreement for Lea and Bob to sign. Lea will schedule cleaning with All in One Housekeeping.

#### H. Preparedness

A meeting of Preparedness groups from around the county will hold a networking meeting on October 20 at the Mendocino Fire House.

Next Preparedness Meeting is October 28, 7 pm.

Meeting adjourned at 10:15 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?  
Check the [online calendar](#). Find the [most recent news here](#).  
Read the [latest newsletter here](#).