

Caspar Community Board Meeting  
Caspar Community Center  
May 3, 2019

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Paul Reiber, Paul Schulman

*Absent:* Glenn Rude

*Quorum present?* Yes

*Others Present:* Sienna M Potts, Paula Glessner

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 4/19/2019: Approved.
3. Changes to the Agenda: Selection of Officers will be made at May 17 Board meeting. Notice will be included in e-news and posted with agenda on bulletin boards.
4. Community comments and input: none.
5. Correspondence: Census 2020 jobs are available. Mendocino Volunteer Fire Department is holding a Community Forum discussion on wildfire prevention, Sunday, May 5, 2 pm, at the Mendocino (Little Lake) fire station.
6. Reports
  - A. Office Manager, Event Manager

Sienna will take on Pop-up Bar for May 25 to allow Paula to focus on Breakfast and Flea Market. She probably will take on the Pop-up bars to make that busy weekend easier for all.

Sienna spent some time with Merideth Frey looking over Pub Night expenses and revenue. This led to a discussion on development of a fresh bookkeeping system to start in 2020. Sienna could then take over the tasks currently done by Ruth, who is reducing her consultation work. Merideth will look into options and they will continue discussion.

Paula has been training regular renters on proper clean-up after rentals. She is going to meet with Mike Fadeff and Wayne Brown to establish cleaning schedules and routines.
  - B. Finance/Treasurer

Bob researched Money Market accounts but we do not qualify.  
Next Finance Committee meeting is May 16, 10 am.
  - C. Events

The next big event is the Flea Market on May 26, with Breakfast.  
Breakfast will be served indoors until 11 am, as usual, with extra tables in the North room. Dana Fox is organizing food and drink sales from the back deck to go through 2 pm with the Flea Market.  
No Event Committee meeting scheduled.
  - D. Caspar Community Garden

Rochelle reported that the May meeting went well, with almost all gardeners present. A limit of four beds per gardener will be implemented, with transfers to happen December through March.

Two current gardeners will share space with wait-listed gardener Stephanie Martin. The greenhouse needs to be cleaned out so it can be used by gardeners. There will be a work day on May 30, 10 am.  
Next Garden Committee meeting is August 4, 2 pm.

#### E. Facilities

The second bill from Vince Caccamo had some addition errors. Bob has requested corrected invoice.  
Paula requested advice on fixing or replacing the ice machine. She will call the manufacturer for advice.  
No Facilities Committee meeting scheduled.

#### F. Fundraising/Marketing

Wine prices at bars will be raised by \$2, making table wine \$7 and Navarro \$10. Beer has already been raised to \$5, with no reported complaints.  
Sienna is scheduling 2020 and proposed a change for November Breakfast and Harvest Dinner because the Fourth Sunday is before Thanksgiving. She spoke with Jima who suggested that the November Breakfast & Sale be the weekend after Thanksgiving because that is when people are in town and ready to go out to eat and shop. That opens up a weekend between Pub Night and Breakfast to hold the annual fundraising dinner. It was agreed to move Breakfast to November 29, 2020, leaving November 21, 2020 open for Harvest Dinner.

#### G. Community Planning/Development

Rochelle brought a request from Rick Childs, of the Road 409 neighborhood group, that the Board support moving the Caspar Dump into the proposed Highway 20 transfer station. It was suggested that Rick be invited to hold a Community Meeting at the Center to address the issue in front of the whole community.  
The date being held for the next Caspar Community Meeting is October 20, 2019, 4 pm.

#### H. Human Resources Committee

Nothing to report.

#### I. Preparedness

Dalen has been freeze drying leftovers from Breakfast and Pub Nights, with fantastic results. She proposes that a dedicated crew of freeze dryers be established once our freeze dryer is moved into the barn.  
Next Preparedness Meeting is June 24, 7 pm.

Meeting adjourned at 10:35 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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