

Caspar Community Board Meeting
Caspar Community Center
April 6, 2018

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Paula Glessner, Annie Lee, Ed Murrell, Paul Reiber, Paul Schulman

Absent: Glenn Rude

Quorum present? Yes

Others Present: Office Manager Sienna M Potts

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 3/16/2018: Approved.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence:

Notice of Beer & Wine license application for Caspar Pub House (to be located at Caspar Inn) by Daniel and Jay Ramirez.

CalTrans is beginning improvements to the intersection of Highway One and Caspar Street. Speed advisory signs & paint stripes will go in this month and the lights will be installed this summer.

Paul Katzeff commented on Gorse abatement.

6. Reports

A. Office Manager, Event Manager

Sienna spoke with Brianne Michele from Philo who wants to create a flower mandala outside during the Breakfast on April 22 in honor of Earth Day. Approval was given so long as a clean up plan is in place.

Sienna suggests that any resentments regarding Dana's job performance be let go and that he be welcomed as a committed member of our community and a valuable volunteer. It was agreed by all to fully support Dana's continuing involvement.

B. Finance/Treasurer

Next Finance Meeting is April 12 at 10 am.

C. Pub Night, Breakfast

Dana is cooking Mexican food for Pub Night. Kris Reiber is cooking for April Breakfast.

D. Caspar Community Garden

Next Garden meeting is May 3 at 2 pm.

E. Facilities

Facilities committee will inspect and see to fixing a leak in the kitchen. The new Facilities & Event Manager should arrange for the fan in the kitchen to be serviced.

Paul S and Bob will arrange installation of LED-compatible dimmers and change light bulbs to soft light LED's.

F. Fundraising/Marketing

We have over 50 volunteers coming to the Volunteer Appreciation Party on April 15. Dalen will be cooking at 10 am. Please come to help set up at 3 pm. Bring a dessert, small gifts, and games.

G. Community Planning/Development

Election of officers is the only set agenda item for the next Community Meeting on May 20 at 4 pm.

H. Human Resources Committee

The Human Resources Committee recommends hiring Paula Glessner as the Event & Facilities Manager.

Paula reported that she spoke at length with Dana about taking the job. He will stay on through May and assured her that he is willing to help her as needed. Dana intends to continue as a volunteer and as part of the Pub Night chef team.

Moved by Bob Frey: hire Paula Glessner for the position of Event & Facilities Manager starting June 1; seconded by Annie; passed unanimously.

It was suggested that the Facilities Committee meet with Paula to introduce her to our volunteer helpers and streamline Facilities Management.

Paula will remain on the Board.

Next Human Resources meeting is April 18 at 10:30 am.

I. Disaster Preparedness

The trailer is being filled with supplies. Next Emergency Preparedness meeting is April 23 at 7 pm (potluck at 6 pm).

Meeting adjourned at 9:55 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).

Read the [latest newsletter here](#).