

Caspar Community Board Meeting  
Caspar Community Center  
October 6, 2017

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Paula Glessner, Annie Lee, Paul Reiber

*Absent:* Ed Murrell, Glenn Rude, Paul Schulman

*Quorum present?* Yes

*Others Present:* Office Manager Sienna M Potts, Event Manager Dana Fox, Janine Rhymes

Proceedings

1. Meeting was called to order at 9 am by President Bob Frey.
2. Minutes of 9/15/2017: Approved.
3. Changes to the Agenda: none.
4. Community comments and input: Janine Rhymes is attending to get to know us better – welcome!
5. Correspondence:
  - Paul R would like feedback by email on bench selection for bench donated by West Mendocino County Baha'is. He will then invite them to attend a Board meeting.
6. Reports
  - A. Office Manager, Event Manager
    - Sienna says the number of phone calls and emails has been very high during this busy season. She is working on third quarter financial reports and will have those out as soon as possible.
    - Dana reports that Disaster Fest on October 21<sup>st</sup> is shaping up to be a good event with various presenters including the Red Cross with their mobile response unit.
    - The event on October 15<sup>th</sup>, with the movie What the Health and a vegan dinner, is no longer a collaboration but a rental.
  - B. Finance/Treasurer
    - Nothing to report. Next Finance Meeting is October 19<sup>th</sup> at 10 am.
  - C. Pub Night, Breakfast
    - The guest chef for October Pub Night is Blake Gardner who will be making vegan pasta dishes and desserts. To make sure we have something for meat eaters, Bob & Dana will be making lasagne.
    - The Mushroom Club – including Alison Gardner, author of *The Wild Mushroom Cookbook* – is taking over November Pub Night with several dishes using wild foraged mushrooms. Prices for this event will be a little higher and the Club will be helping with publicity.
    - Robin Whitley Fox has been incredible with volunteer coordination.
    - Dalen will be cooking for October and November Breakfasts. The new rotation crew will continue for 2018 after a break in December.
  - D. Caspar Community Garden

The garden looks beautiful and everything is going well. The gardeners have cleared the NE corner and are considering putting in a pear tree.

Sakina Bush suggested applying for a grant for a composting system. Dana wants to stick with using the green bin from Waste Management because everything can go into it. A composting system is just too hard to explain to renters, guest chefs and volunteers. Dalen has a good system at home that she will bring up at a Garden meeting. Next Garden meeting will be November 16<sup>th</sup>.

#### E. Facilities

Paul S is checking with Superior Pump about meter possibilities since the one suggested does not fit the output pipes.

The motion-sensor light on the North porch still needs to be adjusted. Dana needs a tall ladder and help to fix it.

The new on demand hot water heater and the washer/dryer unit will be installed in the janitors' closet.

The janitor situation has much improved with some fine-tuning still going on for background maintenance tasks.

Rodent control is frustrating and ongoing. The best defense is keeping the rodents from getting into the building.

#### F. Fundraising/Marketing

A Flight of Fancy has a great poster, classy music and tickets almost ready. More volunteers are needed. Next meeting is October 13<sup>th</sup> at 10 am.

Bob is working on an End of Year letter.

#### G. Community Planning/Development

Sienna asked if she should still be our community contact with State Parks about the Caspar Headlands. She would be happy to form and lead a Headlands committee if there is a desire for that. The Board supports her in the role of contact person. The Headlands will be the topic for the Community Meeting scheduled for February 18, 2018. A newsletter to go out in late January will include various views and opportunities for the Headlands. The main need is for invasive species control but there may be some discussion about trails as well. Sienna asked for input on the Headlands to be used in the newsletter.

#### H. Human Resources Committee

Annie is distributing an anonymous evaluation form for Event Manager to be compiled and given to Dana as positive feedback. Sienna suggested setting up a web form to be completed by renters in the future.

#### I. Disaster Preparedness

It was a very good meeting in September. Disaster Fest has been scaled back to a more reasonable first step toward community involvement and planning. It will be more informational with sign ups for future classes. There will be a few short presentations, then

a split into various interest groups, followed by a group discussion to wrap it up.

Meeting adjourned at 10 am.

Meeting minutes respectfully submitted by Sienna M Potts.

Wondering what's going on at the Center?

Check the [online calendar](#).

Find the [most recent enews here](#).

Read the [latest newsletter here](#).