

Caspar Community Board Meeting  
Caspar Community Center  
August 18, 2017

Board Members:

*Present:* Dalen Anderson, Rochelle Elkan, Robert Frey, Annie Lee, Ed Murrell,  
Paul Reiber, Glenn Rude, Paul Schulman

*Quorum present?* Yes

*Others Present:* Office Manager Sienna M Potts, Event Manager Dana Fox

Proceedings

1. Meeting was called to order at 9:05 am by President Bob Frey.
2. Minutes of 8/4/2017: Approved.
3. Changes to the Agenda: none.
4. Community comments and input: none.
5. Correspondence:
  - A. Sienna met with Deborah Penner who is looking into buying the Caspar Inn. She would be interested in running a beer & wine bar with farm to table dinners, as well as possibly holding retreats.
  - B. Michael Potts emailed with concerns about the water system. He is concerned about the impact of the Community well on his home well across the street. He requests that the water usage be metered and feels strongly that it needs to be monitored remotely. He also requests that the system be secure. He offered to help with management.
  - C. Bob sent Mary Mayeda a letter saying that the Fire Safe Council should manage the gorse removal in Caspar and if they do the project we will contribute the land owner donations we received (\$4,000).
6. Reports
  - A. Office Manager, Event Manager  
Sienna reminded the Board about the concert with Claudia Paige's band Complicated from which Caspar Community will receive 30% of the door as well as fundraising through a beer & wine bar.  
Dana is looking for non-Board members for the Events Committee and will schedule a meeting soon.
  - B. Finance/Treasurer  
Bob and Sienna met with Ruth to work on making finance reports more readable. A budget meeting will be set for November, including any planned projects.
  - C. Pub Night, Breakfast  
August Pub Night was very successful with the third largest gross to date. Robin Whitely Fox has taken over organizing the service crew and has developed a good list. Dana has guest chefs lined up for the next 3 months.  
Paula Glessner will cook for September Breakfast. Dalen will continue to cook for the rest of 2017 (October & November).

Kris Reiber and Paula Glessner are interested in the possibility of a crew of quarterly Breakfast chefs starting in 2018. Dalen would be involved if she only had to cook once per quarter.

D. Caspar Community Garden

Gardeners met on August 10<sup>th</sup>. There is one bed available. They are still working on their plan for a shed for tools and the mower. There will be a Garden Work Day after Breakfast on September 24<sup>th</sup>. Next Garden meeting will be November 16<sup>th</sup>.

E. Facilities

The Committee is working on a complete listing of janitorial tasks, including routine maintenance and the cleaning schedule for rentals.

Lock box for spare key is installed beside office door.

F. Fundraising/Marketing

Dalen will set up a Harvest Dinner meeting by email.

G. Community Planning/Development

Next Community Meeting will be September 17<sup>th</sup> from 4 to 6 pm.

Agenda is open to allow for community discussion.

H. Human Resources Committee

HR Committee is working on janitor's job description using the list of routine maintenance from Facilities Committee and the schedule of cleaning needs from Sienna. Sienna will research availability of local cleaning services for back up needs.

I. Disaster Preparedness

Lisa Weg is organizing a subgroup for site administration, starting with a meeting on Tuesday, August 22<sup>nd</sup> at 6:30 pm. Next Disaster Prep meeting is Monday, August 28<sup>th</sup> at 7 pm.

Meeting adjourned at 9:25 am.

After the meeting was adjourned, the Board had a tour of the new emergency water system by Superior Pumps.

Meeting minutes respectfully submitted by Sienna M Potts.

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