

Caspar Community Board Meeting
Caspar Community Center
April 21, 2017

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Marty Johnson, Annie Lee, Ed Murrell, Glenn Rude, Paul Schulman

Absent: Paul Reiber

Quorum present? Yes

Others Present: Events Manager Dana Fox, Office Manager Sienna M Potts, Doug Kern

Proceedings

1. Meeting was called to order at 9:30 am by President Bob Frey.
2. Minutes of 4/7/2017: approved.
3. Changes to the Agenda: none.
4. Community comments and input:

Doug Kern of Mendocino Land Trust came to discuss the EV Charging station to be installed under the California Energy Commission Grant. There was discussion of location and method for installing a separate electrical meter for it. The South wall of the Jewish Community Center would be the most efficient and the least costly location for the new electrical panel. It can't be added to our panel because it's full. The grant also requires reporting on how much power is used by the charging station. If anything were possible we would like to upgrade our own electrical panels, add a new one for the charging station and underground it all from the road to the Center. Doug and the MLT are willing to work with us and PG&E if MCJC does not approve the new panel on their building or if we choose to upgrade our own system. The grant will cover the installation for the charging station but it does require the charging station to be installed by early Fall. Sienna will contact MCJC board to seek approval for a new panel on their building.

Previously we had agreed on a location for the charging station in the front lot just South of the Community Center. The station will be as large as 3 parking spots and needs to be ADA accessible. There was discussion about locating the station on the North side of the building next to our existing ADA accessible parking spot or along the North fence line. The Facilities Committee will meet to decide on a location for the station.

5. Correspondence: Sonoma Clean Power enrollment triggers early true up bill.
6. Reports

A. Office Manager, Event Manager

Sienna spoke with Sarah McCormick about Movie Night. Sarah doesn't think it's worth renewing the blanket license for another year. She has tried to get more help from the Movie Night community but they have not stepped up. She will do Movie Night one more time on May 14th.

Dana would like to continue Movie Night with more community involvement. He feels it could bring in families for movies and also make money on food sales. Bob will help research licensing options. Dana will form a team for Movie Nights after May.

Dana spoke with Maureen from Red Cross about a site visit and a possible class on May 5th. Annie pointed out that the Community Center is already registered with Red Cross as a shelter.

Dana recommends we no longer provide rental dishes or linens. Dalen says we can store them in the barn for our own use. He is also working on a solution for laundry.

The next Pop-up is May 5th with Steven Bates, then June 30th with the All Star Pop-up Band which is a collection of local musicians. Women's Clothing Swap is May 6th, Fort Bragg Prom on May 13th and the Montessori del Mar Spring Fling on May 21st.

B. Finance/Treasurer

Rentals are up. Event income is down and expenses are up. There is a stock of Navarro wine for future events so that is part of it. Investments are up. Sienna will work with Ruth to make interest and dividends clear on reports. Next meeting is May 16th at 10 am.

C. Pub Night, Breakfast

Pub Night drew a big crowd. The bar had its biggest night yet and we got \$200 in donations. Dana did not have as much fun as usual because some important helpers did not show up and the menu turned out to be more complicated than he had intended. However, attendees and volunteers all had fun. Deb Dawson will be cooking in May and will need help with kitchen volunteers.

D. Caspar Community Garden

Dana and Robin Fox will take one of the vacant beds. Next meeting is May 11th at 2 pm.

E. Facilities

Annie and Dana are working on the tool box, kitchen organization and first aid kit. The hallway will be ready for use at the May 28th Breakfast and Flea Market. Next Facilities meeting is May 2nd at 1 pm to determine charging station location and to prepare interior doors for floor recoat starting May 22nd.

F. Fundraising/Marketing

It's time to start planning for New Year's Eve. Funky Dozen is not available.

G. Community Planning/Development

The Community Meeting on May 28th at 4 pm will be on Water and Land with presentations, including a fact-finding visit by members of the Mendocino Coast Recreation & Park District Board, to determine what, if any, services would benefit Caspar. Michael Potts and Sienna are organizing the meeting so the burden on the Board will not be heavy but the more who show up the better.

H. Human Resources Committee

Nothing to report.

I. Disaster Preparedness

Next Meeting is Monday, April 24th at 7 pm.

Meeting adjourned at 11 am.

Meeting minutes respectfully submitted by Sienna M Potts.

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