

Caspar Community Board Meeting
Caspar Community Center
February 3, 2017

Board Members:

Present: Dalen Anderson, Rochelle Elkan, Robert Frey, Marty Johnson, Annie Lee, Ed Murrell, Paul Reiber, Glenn Rude, Paul Schulman

Quorum present? Yes

Others Present: Manager Sienna M Potts, Jim Tarbell, Judy Tarbell, Michelle Noe

Proceedings

1. Meeting was called to order at 9:30 am by President Bob Frey.
2. Minutes of 1/20/2017: Approved with one correction.
3. Changes to the Agenda: none.
4. Community comments and input:

Michelle Noe suggested that the Community Center be opened as a co-work space one day a week. Response was that provided she (or somebody) is there as facilitator (so that no staff is required), rent could be waived.

Judy Tarbell expressed the wish that part of the recent Community Engagement Grant of \$3000 from the Tarbell Foundation be used to improve our wifi signal throughout the building. Bob said it works all over the property for Apple devices. Sienna requests that our wifi be made to work for all devices all over the building.

5. Correspondence

KZYX membership reminder. Membership was donated by Bob Frey & Mark Perkins.

6. Reports

A. Office Manager

Sienna reported that the Pop-up Dance Party was a success, as well as the CC-run beer & wine bar. They have T-Bones scheduled for Friday, March 3rd and we are doing the bar again. It definitely helped the event succeed to have the bar and it's not possible for them to do it without the help of the Center. Sienna asked for volunteer bartenders and somebody to take the money & alcohol in safely at the end of the night.

B. Finance/Treasurer

Committee will meet with Ruth Dobberpuhl and will have a Budget prepared for next Board meeting. Next Finance meeting: February 8th at 10 am.

C. Pub Night, Breakfast

Sarah McCormick is coordinating February Pub Night. We will need to make other arrangements for March Pub Night. Sarah will continue to run Movie Night.

D. Caspar Community Garden

There will be a garden work day on March 26th at 11:30 am.

Judy suggested there should be a sign explaining the Community Garden and requested it be open to the public. The gardeners tried that in the beginning but things were stolen or trampled. They did decide at their last meeting to open it during events and when they are available to supervise.

E. Facilities

Paul S. talked with Robert Laporte at the Building Dept about our water tank permit. Neighbors are about to be notified for a 10-day comment period. If no objections, it goes to the Coastal Commission and should be approved. We will be able to start the project when it is dry.

We got a delivery of rock from Big River Rock to fill in the worst areas of the parking lot. We need to put in more gravel over the whole lot. Paul S. will get a bid.

Judy Tarbell reported that the Disaster Prep meeting was well attended. They discussed storage and decided to find a rat-proof storage unit to fit inside the barn so it would be hidden from view. The Facilities Committee agreed to clear the barn and prepare the space. The Disaster Prep committee will find the right container.

Next Facilities meeting is February 9th at 1 pm.

F. Fundraising/Marketing

Sienna shared a list of 2016 donors, created using our donor tracking system designed by Michael Potts. He helped her use the system to customize the thank you letter so that each one included the amount of donation. She will email the donor list to all Board members so they can thank our donors personally.

G. Community Planning/Development

Board members were reminded to bring a dessert to the Volunteer Appreciation Party on Sunday, February 12th. There will be about 50 people attending.

H. Proposal to form a Human Resources Committee

The Board voted to form a Human Resources Committee and appointed Paul Reiber, Annie Lee and Jim Tarbell as committee members. The board charged the HRC with advising the board and recommending board action in all Human Resource matters including, but not limited to, job descriptions, hiring and personnel policy.

Meeting adjourned at 11:30 am.

Meeting minutes respectfully submitted by Sienna.