

Caspar Community Board Meeting  
Caspar Community Center  
April 1, 2016

1. Call to Order 9:40

Present: Rochelle Elkan, Bob Frey, Marty Johnson, Annie Lee, Ed Murrell, Paul Reiber, Paul Schulman

Quorum: Yes

Others: Executive Director Dalen Anderson, Assistant Director Sienna Potts, Millie Clark

2. Minutes of March 18 were accepted as corrected. Annie will contact Zoe at the Advocate-News to thank her and suggest a follow-up phone call to fact check.

3. Additions or changes to the agenda – Representatives from the Red Cross

4. Public Comment

- Mark Perkins and Bob purchased a KZYX membership for the Community Center.

5. Correspondence

- Dalen is working with our broker, Mark David, on Workers Comp.

6. Reports

A. Executive Director

- Dalen is feeling very positive about the direction the Center is moving. Currently Millie and Sienna's positions overlap. Dalen remarked on our great opportunity to have these two outstanding young people to take us forward. She apologized for the lack of clear procedure in hiring Millie. During the transition, Millie will report to Dalen and then to the Board. Dalen offered to be a Board member after she retires.
- Paula and Wayne have moved in down the street and are new volunteers.
- The Mendocino Quartet tickets are going quickly; capacity is 110.

B. Finance

- Dalen, Rochelle and Bob met to discuss investment of the \$185k in the Schwab account and will meet with Jim.
- The quarterly report will be sent out. We are slightly below budget on fundraising.

C. Pub Night/Breakfast

Pub Night – Dalen and Millie will cook.

Breakfast – Dalen will cook.

D. Garden

Workday is Sunday, April 3 at 10; next meeting is Thursday, May 5 at 2.

E. Facilities

- Paul S. is working with Justin from Superior Pump; the CDP application is on hold.
- Paul R. and Paul S. will adjust the exterior lighting. Hardwired lights should be adjustable.
- New casters will be installed on table carts. We still need a chair cart and 25 more chairs.
- Dalen, Millie, and Annie will organize the back room on Monday at 11.

F. Fundraising

- Rummage Sale July 2. No exercise machines or large tvs.

- Paul S. noted that Choro Das Tres would like to perform on a Friday in June, (possible dates are 6/3 or 6/24) for a 70/30 split. They would need housing for 5. Paul will contact them.
- UkeFest. Dalen is doing the poster and providing morning muffins and coffee and lunch. Paul S. will assist Patti with the house. There is a \$750 guarantee.

G. Community Development - Meeting Sunday, April 24 at 4.

H. Other

- **Red Cross**

Dalen gave a brief description of the Community Center for Red Cross representatives Crystal Silva, Disaster Program Manager, and Philippa Lockwood, Disaster Program Specialist, responsible for the Marin-Sonoma-Mendocino district, which has 160 volunteers, three in the coastal area. Their mission is preparation, response and recovery. They suggest that people in rural communities such as ours be able to sustain themselves for at least 72 hours. They offered to provide contacts for CPR and First Aid classes and discussed the use of the Center as a shelter. (Annie met with Crystal and Philippa after the Board Meeting. Minutes to follow.)

- **Ed's Absence**

Bob **MOVED that the Board grant a Ed a leave of absence for April and May.** Paul R. seconded. Unanimously **approved.**

Adjourned at 10:50

Respectfully submitted,

Annie Lee

### Calendar

**Friday, April 15**

Friday, April 22

Saturday, April 23

Sunday, April 24

Friday/Saturday, April 29/30

Thursday, May 5

**Friday, May 6**

Friday, May 13

Sunday, May 15

**Friday, May 20**

Sunday, May 22

Saturday, May 28

Sunday, June 19

Saturday, July 2

**Board meeting, 9:30**

Earth Day Benefit, 4:30-10

Headlands Work Day 10-2, Mendocino Quartet Concert

Breakfast, 9/CLT Meeting, 4

UkeFest

Garden Meeting, 2

**Board meeting, 9:30**

Pub Night

Canning class, 10:30

**Board meeting, 9:30**

Breakfast and Flea Market

Headlands Work Day, 10-2

Father's Day Event

Rummage Sale

