

Caspar Community Board Meeting
Caspar Community Center
January 15, 2016

1. Call to Order 9:40

Present: Rochelle Elkan, Bob Frey, Marty Johnson, Annie Lee, Ed Murrell, Glenn Rude, Paul Schulman

Quorum: Yes

Others: Executive Director Dalen Anderson, Director's Assistant Sienna Potts

2. Minutes of December 18 will be considered for approval at the next meeting..

3. Additions or changes to the agenda

6G Community Planning

6H Disaster Prep

4. Public Comment - none

5. Correspondence - none

6. Reports

A. Executive Director

- Volunteer Appreciation Party is Sunday at 4:00 – pizza, salads, beverages and live music. Set-up at 3:00. Board members welcome to bring desserts.
- Bernie Boogie – requested half the bar. The CC would do the bar and insurance for 100% of receipts. Bob volunteered to organize the bar. Per Board policy, the CC does not sponsor political events. Insurance and permit are required in order to serve alcohol.
- We will use our 12 \$25 permits for Pub Nights and pay the \$50 for other events.
- The Board decided not to do the Rummage Sale this year.
- Joe Craven concert is Sunday, February 7. Advance tickets (\$15) available through Brown Paper Tickets Thank you, Sienna!) and Harvest Market, and at the door (\$20). Mark's fee of \$150 will be deducted before the proceeds are split.

B. Finance

- Susan Juhl has designated \$10,000 of her donation to establish an endowment fund. The capital will be held in perpetuity; the earned interest can be used at the Board's discretion. Use of the capital would have to be approved by Susan and other donors. Use of the funds will be reported to donors in an end-of-the-year letter. Bob has developed an agreement which he will present to Susan.
- We will be shifting \$187,000 from savings, including \$15,000 each from operating reserves, capital reserves, and the USDA account, into an interest-bearing account with Schwab. We will keep \$25,000 in the Savings Bank of Mendocino County checking account at all times and closing our savings account.
- Net proceeds for 2015 were \$18,000, down from \$23,000 in 2014. Though our net revenues are down, our expenses are down also.

C. Pub Night/Breakfast

Pub Night – Though Pub Night is a program event rather than a fundraiser, Pub Night brought in almost as much as Breakfast in 2015. Karina has been asked to cook for February. Sienna asked for help; Ed volunteered to wash dishes. Paul S. will ask Mark to be sure to have someone cover the sound

system if he leaves the board. The addition of Navarro Ridge Wines as a second tier choice was popular; the relationship with the winery is very good. Breakfast – Dalen will cook for January and February.

D. Garden

The garden is very wet. The kitchen beds have kale and greens.

E. Facilities

- **Landscaping** - Aaron Rothblatt presented a proposal for landscaping the west and east sides of the center. He would be willing to donate his time and/or work off his community service obligations, and for larger projects be paid over time, with a commitment to maintain the landscaping for a period of years. Rochelle pointed out that we have plans to eventually connect the west side decks, and Bob mentioned that we will be revamping the pizza oven and area behind the center and trenching for the fire system. Annie will write to Aaron to thank him and suggest that if he wants to maintain the garden he has already installed to fulfill his community service obligations, he should submit his paperwork beforehand, schedule his work during the week, and communicate his schedule clearly with the office.
- **Driveway** - Paul has emailed Gary Swanson asking him to hold his application for a permit to work on the parking lot. Paul contacted Geoaggregates and Big River Rock. The BRR representative had suggestions for some simpler fixes, such as installing gutters and sluice pipes. Tommy Brown suggested checking for leaks in the inflow pipe. Dalen suggested putting a barrier by the fence and Sienna suggested we consider using plants. Dalen emphasized that we need to do something asap, possibly some hand-dug trenches. Paul S. will contact BRR. The Board authorized the expenditure of up to \$10,000.
The Facilities Committee will meet on Thursday, January 21, at 1:00 to discuss the driveway and the patio plan. (see below)
- **Well – Superior Pump has been paid a deposit.**
We have \$20,000 from the Tarbell Foundation dedicated to water development.

F. Fundraising

- Dalen will email the results of the End-of-Year letter and will work on a budget.
- We could send out a second letter, preferably project-based, such as the new pizza oven and barbecue patio.
- Jim Ransome suggested the floors need a refresher coat. Dalen will look for a possible time.
- Soliciting pledges at Breakfast has been successful and should be continued.
- The Mendocino Quartet (Gene Parsons, David Hayes, Gwyneth Moreland, and Stephen Bates) will perform on April 23.

G. Community Development

- Michael has made some promising CLT contacts.
- A grant application has been submitted to CalFire for invasives control.

H. Disaster Prep

- Annie reported that the revived Disaster Prep Committee (Judy, T., Judith Bayer, Sally Stewart, Ellen Beuchner, and Annie Lee) met. Ellen has emailed the Sea Ranch supply list. Annie and Judy T. are researching cargo trailers.

- The contents of the Emergency Barrel will be displayed at the next two breakfasts and attendees given an information sheet and encouraged to buy raffle tickets. The winning ticket will be drawn at the March community meeting.

Adjourned at 11:00
 Respectfully submitted,
 Annie Lee

Calendar

Sunday, January 17	Volunteer appreciation Party, 4
Thursday, January 21	Facilities Committee, 1
Saturday, January 23	Headlands Workday, 10
Sunday, January 24	Fourth Sunday Breakfast, 9
Friday, February 5	Board meeting, 9:30
	Pub Night
Sunday, February 7	Joe Craven Concert, 7:30
Friday, February 19	Board meeting, 9:30
Saturday, February 27	Headlands Workday, 10
Sunday, February 28	Fourth Sunday Breakfast, 9
Saturday, April 23	Mendocino Quartet Concert