

Caspar Community Board Meeting
Caspar Community Center
December 18, 2015

1. Call to Order 9:40

Present: Rochelle Elkan, Bob Frey, Marty Johnson, Annie Lee, Ed Murrell, Paul Reiber, Glenn Rude, Paul Schulman

Quorum: Yes

Others: Executive Director Dalen Anderson

2. Minutes of December 4 were approved.

3. Additions or changes to the agenda

Community Development added permanently as item 6G.

Employee Compensation added as item 7.

4. Public Comment - none

5. Correspondence - none

6. Reports

A. Executive Director

- The French/curtain drain will require a CDP and has already been brought to the Planning Commission's attention by Gary Swanson. The timing of an application will delay the project, possibly for several months. Paul S. will contact Geoaggregates/Big River Rock and Ken Baxman for quotes on delivering, spreading, and rolling gravel as an interim solution.
- Audubon Bird Count and Tango this week; quiet next week.

B. Finance

- Paperwork with Schwab is still in process.
- Bob was commended for his end-of-year letter. We are about \$1,00-\$1,600 short of budget for the year but doing fine.

C. Pub Night/Breakfast

Pub Night - food sales for December were low, but musician participation was enthusiastic.

Breakfast - no December breakfast

D. Garden

Rachel will be taking the bed relinquished by Chris. Eli has made a predator perch and a sign for the compost.

E. Facilities

Dalen has temporarily turned off the pilot light for the grill as it is often blown out when the door is open and the smell of gas has been a problem.

F. Fundraising

- The end-of-year letter has been sent. Rochelle and Sienna will code responses to enable better tracking of donations. Income will be booked in December and reconciled in January.
- Dalen asked for volunteers for the New Year's Eve party.

G. Community Development

We have spent \$1,000 this year for the water study. No report yet on the CLT.

H. Other

- Rochelle asked if the Bob would deliver a No Fireworks sign to the Caspar Beach Campground and said Michael would make it.

- Paul R. reported that the State Responsibility Area Fire Prevention Fund grant required a complex application; Rochelle suggested Michael might be willing to complete this. Dalen suggested notifying the Caspar Fire Safe Council if we have ideas for using the funds we are holding.
- Volunteer Appreciation party – If Piaci is not available, Dalen will contact Margaret at Harvest.

7. Employee Compensation

- Bob requested that the raises (retroactive to December 1, 2015) for the Assistant Director and Janitorial positions established at the December 4 Board meeting be entered in the minutes.
- Bob MOVED that Dalen be granted a \$500 bonus. Marty SECONDED. APPROVED unanimously, with Paul S. recused.
- Paul R. reminded the Board to be on the lookout via word-of-mouth for a Program Director/Volunteer Coordinator for approximately 30-40 hours per month. Candidates should be good with people, including the bridal community, and have a “Tom Sawyer-like enthusiasm,” and a vision that grows out of the process. Cooking skills would be a bonus. Sienna is acquiring the office management skills and doing an excellent job.

Adjourned at 10:40
Respectfully submitted,
Annie Lee

Calendar

2015

Thursday, December 31

New Year’s Eve with the Mixed Nuts

2016

Friday, January 8

Pub Night

Friday, January 15

Board meeting, 9:30

Sunday, January 17

Volunteer appreciation Party, 4-ish

Saturday, January 23

Headlands Workday

Sunday, January 24

Fourth Sunday Breakfast, 9

Friday, January 29

Board meeting, 9:30