

Caspar Community Board Meeting
Caspar Community Center
Friday, July 26, 2013

1. Call to Order 9:00

Present: David Alden, Rochelle Elkan, Bob Frey, Susan Juhl, Paul Reiber, Paul Schulman, Oscar Stedman

Staff: Dalen Anderson

Guests: Judy Tarbell and Michael Potts

2. Minutes of July 12 were accepted.

3. Additions or Changes to the Agenda

4. Correspondence

5. Reports

A. Executive Director

Judy Tarbell graciously offered to deliver a violin, which was left here after a Mendocino Music Festival performance, to the Bay Area. This month the center has been busy on the weekends with weddings, reunions and anniversary gatherings.

B. Finance/Treasurer

Reconciled statements were distributed to the board. David reported that the committee is still looking into interest-bearing accounts for reserve funds. A rough breakdown of the funding of our annual expenses of \$115,000 (not including reserves) is 40% from rentals, 40% from programs and events and 20% contributions.

C. Pub Night /Breakfast

PN – is steadily increasing in attendance. There is a bit of a struggle with how to gently apply “the hook” to inappropriate acts. Suggestions included limiting time slots to 10-15 minutes and/or the # of sign-ups.

D. Garden

Garden Committee meeting August 2.

E. Facilities

- \$4,300 was authorized to replace the west-facing windows in the South room by Randy’s Glass the week of Sept 2-7.
- Approximately \$2,000 was authorized for stage curtains. Matt Rowland will design and work with volunteers to execute. He will supply fabric swatches for approval.
- Stair treads - Bob Frey is looking into rubber tread options. Paul R. has done research on walnut shells in paint.
- Logs – the committee felt that it would be a tripping hazard to have them on the east side of driveway and proposes that they be used on the west side of parking lot to prevent cars from getting stuck in muddy area. Judy offered to measure and work with Land Trust to procure.
- Oscar suggested that we have John Ruczak look at repairing the under counter refrigerator and having a gas person check the burners on the gas stove. She will research rodent poison used by the Woodlands which does not harm environment.

F. Fundraising/Events

“A Pretty Good Day in Caspar” was accepted as the name for the August 18 free event with barbecue, pizzas and acoustic jam. The idea of a NYE event was broached but not decided on. Judy Tarbell agreed to help organize the silent auction to take place in conjunction with the Harvest Dinner

G. Community Planning and Outreach

The idea of undergrounding utilities in downtown Caspar has resurfaced, Paul R has been in contact with new resident, Christy Bergman, who will be available in late August or September to work on this.

6. Outreach

Paul R. has been making contact with other community centers about Sept. 8 get-together. Elk, Mendocino and Westport have all expressed interest so far.

7. Letterhead

The original James Sibbett design was approved, Judy will send out with current board members.

8. Executive Director/Job Description

Motion was passed to accept the Executive Director job description presented by the Executive committee. Dalen will work on job description for the janitor, which will be presented at the next board meeting.

- Michael Potts and Judy presented idea of a cloud-based system for our mailing list needs. The projected cost will be \$5 per month. He is offering his services to set up and train operators of the system. The board was unanimous in support of this option.

Adjourned

Respectfully submitted,

Dalen Anderson

Calendar

Wednesday, August 7 Newsletter Committee 11
Friday, August 9 Board Meeting/Pub Night
Sunday, August 18 Pretty Good Day in Caspar
Tuesday, August 20 Finance Meeting 3:00
Sunday, August 25 Breakfast, 9:00-11:30

Board Meetings

August 23 August 23 September 6 September 20 October 4 October 18
November 1 November 15 November 29 December 27

Pub Nights

September 13 October 11 November 8 December 13