

Caspar Community Board Meeting

Caspar Community Center

Friday, July 12, 2013

1. Call to Order 9:05

Present: David Alden, Rochelle Elkan, Bob Frey, Susan Juhl, Annie Lee, Paul Reiber, Paul Schulman, Oscar Stedman, Jessie Lee VanSant

Staff: Dalen Anderson

2. Minutes of June 14 were accepted. Jessie requested that Pub Night be added to the calendar.

3. Additions or Changes to the Agenda

Westport Newsletter added under #6. Other

4. Correspondence

- Judy Tarbell informed the Board that the new owner of the Company Store is interested in pursuing the undergrounding of power/cable/telephone lines. Paul R. will talk with the County to see if the property owner is responsible for the laterals.
- Paul R. wrote a letter to Susan Keller accepting her leave of absence from the Board. Her name should not be on the letterhead.

5. Reports

A. Executive Director

This month's events include Pub Night, an anniversary party, wedding, Music Festival workshop and concert, and the new Friday Tai Chi class.

B. Finance/Treasurer

The Finance committee has reports; statements covering through the end of May will be available next month. Next Finance Committee meeting is July 24 at 10.

WE NEED A POLICY BOOK!

C. Kitchen

A 48" midgrade dish rack with an undershelf and 36" table have been ordered (\$460). Paul suggested the Kitchen Committee think about concerns and develop an agenda.

D. Events/Other

1. Pub Night

A great forum for up-and-coming chefs.

Jessie suggested this PN be dedicated to John Chamberlain.

2. Fun Night – discussed in the Fundraising meeting and is suspended for now.

3. Breakfast – Saturday prep at Dalen's

E. Garden

- We have a new gardener; there is one plot left..
- Linda is constructing an asparagus bed.
- GC is asking dirt Cheap for a yard of topsoil
- The Garden has no budget until gardeners begin paying in January. David suggested we either develop a budget line item or keep track of income/expenses in Quickbooks.

F. Fundraising

- Community Appreciation party - Sunday, August 18. Suggested we change the name to Caspar Day. – A Day to Celebrate Us! Invite our email list, posters in Caspar. We provide pizza and BBQ, ask for potluck desserts, sell beer and wine. Music? Games?
- CasparFest – Paul S will contact Joe and talk to his contact in Bishop

- Paul and Dalen proposed a series of six evening programs of World Music and food. Sell as a series with subscription discount. Bob noted that smaller events may not raise as much money but create community
- Local musicians would like a venue for longer sets.
- Paul R, asked what is our Fundraising goal?

G. Community Planning and Outreach

Committee: David, Susan, Bob, Judy and Jim. Ask Judy to act as the formal head to report to the Board. Paul R.: the board needs to decide how we want to relate to planning.

Bob F: Tarbell and Cantus Foundation money paid for the appraisal; therefore, we own it and the Board should make the decisions about dissemination. We have \$30,000 for Community development. Clarifying Board role could be a subject for a retreat. David will talk with Judy.

Develop a not-so-formal liaison between Caspar, Mendocino and Elk.

Committees

- Jessie asked about the process of building committees. For example, Bill Imhoff might like to serve on Facilities. How can we identify opportunities to get volunteers involved? Each committee should work on recruiting.
- Once the committee structure is established, we can change the board meetings to once a month.

H. Facilities

- Priorities are stage curtains and windows, funded as capital improvements
- A light for south front stairs has been installed temporarily to check placement.
- Tread – Needs to be resolved before rains begin. Paul R will continue to research glue.
- Paul R and David will make more sound panels.
- Submixer committee: Bob and David
- Committee will address Green Room décor.

Adjourned 10:35

Respectfully submitted,
Annie Lee

Calendar

Tuesday, July 23	Fundraising/Appreciation party meeting 10
Wednesday, July 24	Finance Committee meeting 10
Friday, July 26	Board Meeting
Sunday, July 28	Breakfast
Friday, August 9	Board Meeting/Pub Night
Sunday, August 18	Caspar Day

Board Meetings

August 23	August 23	September 6	September 20	October 4	October 18
November 1	November 15	November 29	December 27		

Pub Nights

September 13	October 11	November 8	December 13
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