

Caspar Community Board Meeting
Caspar Community Center
Friday, May 25, 2012

Please Note: Next Board Meeting Friday, June 8 at 9 (see below)

1. Call to Order 9:05
Present: Miriam Davis, Susan Juhl, Susan Keller, Annie Lee, Paul Reiber, Paul Schulman, Judy Tarbell
Staff: Dalen Anderson
Guests: Rochelle Elkan, Bob Frey
2. Minutes of April 27 were accepted as corrected
3. Additions or Changes to the Agenda
There was discussion about the number of meetings required for prospective Board members. Judy noted that three meetings was decided when the Board was meeting every two weeks.
4. Correspondence
The Zekleys have offered us a folding ping-pong table with all equipment. Paul S. volunteered to organize the shed and Jim and Judy will pick it up.

Miriam regretfully read a letter of resignation from David. Board members expressed their hopes that David might be persuaded to change his mind. There was discussion of points raised in the letter, particularly frequency of meetings and accounting challenges (programs/fundraising). Dalen requested that we hire a bookkeeper.. Ruth Dobberpuhl, currently a consultant who does payroll quarterly reports and some tax work (\$30/month), as bookkeeper (at \$30/hour), with hopes that David might stay on long enough to effect the transition. Judy will talk with David. Ruth is already familiar with the CC system, will be more efficient, and is easy to work with. Dalen will be able to decrease her hours. Paul R. MOVED that we hire Ruth as bookkeeper. Judy seconded. Discussion: Paul S. noted that it will take 3-4 months to assess and the decision is not irrevocable. PASSED UNANIMOUSLY. Dalen will contact Ruth.

5. Reports
 - A. Executive Director
 - The brochure is in progress. Once it is complete, we might consider joining the Chamber of Commerce and increase outreach to wedding planners and Internet presence.
 - Bookings are a little slimmer than hoped for. Although the extras (Uke Festival, Rummage Sale and upcoming Flea Market are good, but we need to keep fundraising and need more bodies and energy, e.g., for CasparFest. Dalen mentioned the success of selling things at breakfast. Miriam volunteered to talk with classes and at breakfast by distributing pledge forms and making announcements.
 - B. Finance/Treasurer
 - Dalen distributed reports. We are making less per dollar spent for fundraising. Food costs are going up. Charging sales tax at breakfast was discussed. It would bring in about \$200 more per month but would make check out more problematic and the price increase could be unpopular. Dalen wants prices to be fair. We could also raise the coffee price. **Discussion Tabled.**

C. Executive/Personnel – no issues

D. Facilities

- Dalen sent out the FC report of estimated costs.
- Judy requested that lights be fixed as soon as possible, especially by the northwest door – a liability issue. Paul S. explained the complexity; we need to hire Forest and will do so within a week. Miriam has two motion sensor lights she will donate.
- Paul R. got a bid on south room windows and labor to replace the back door.

E. Kitchen

Oscar was absent, so no news about the sterilizer sale.

Susan K. volunteered to gather information about other kitchen rental rates.

F. Fundraising/Marketing

Ask for more pledges. See first item under Executive Director's report.

G. Pub Night

The last Pub Night sold 40 meals and made a profit of \$300. Attendance is down.

Dalen suggested placing more emphasis on games and ping-pong in the south room.

She will plan pizza for the next Pub Night.

H. Community Planning

The Working Group (Mike, Ruth, Jim, Judy, Ray) has met twice to plan the community meeting Sunday, June 10 2–6 followed by potluck. There will be maps with numbered areas with prices and possibilities. Rhoda will organize relevant visioning ideas on the wall. After a tea break, the facilitator (David if he is here or Jim T. or Paul R.) will organize small groups to discuss areas of interest—What we want to do and how to organize—and form working groups. Dalen will notice meeting on List Serve. Judy will make a graphic with parcels and prices for the breakfast and announce the meeting.

6. Events/Other

A. CasparFest

Judy - workshops, Annie - children's activities, Rochelle – sales, Jima – vendors, Paul – music and stage

There will be a pizza party for volunteers on Sunday, August 5.

B. Election of Officers

Rochelle and Bob were asked if they would like to be on the Board. Both were accepted unanimously. Miriam is resigning from the Board but will remain selectively active.

After discussion, Judy MOVED that the Board meet every two weeks. Susan J. seconded. Motion PASSED UNANIMOUSLY.

Susan J. volunteered to continue as Vice-president and Annie volunteered to continue as Secretary. It was decided to leave the office of Treasurer open through the bookkeeper transition. If David remains firm in his decision, Judy will be back up. Judy, Paul R. and Paul S. will possibly accept the position of President. **To be elected at next meeting.**

Meeting adjourned at 11:05

Respectfully submitted,

Annie Lee

Motions

MOVED and PASSED that we hire Ruth as bookkeeper
MOVED and PASSED that the Board meet every two weeks

Upcoming

Friday, June 8	Board Meeting Pub Night
Sunday, June 10	Community Meeting 2–6
Tuesday, June 19	CasparFest Meeting 3 pm
Friday, June 22	Board Meeting
Sunday, June 24	Breakfast
Friday, July 6	Board Meeting
Friday, July 13	Pub Night
Friday, July 20	Board Meeting
Sunday, July 22	Breakfast
Friday, August 3	Board Meeting
Sunday, August 5	Pizza Party for CF volunteers
Friday August 10	Pub Night
Sat/Sun, August 11/12	CasparFest
Friday, August 17	Board Meeting
Sunday, August 26	Breakfast
Friday, August 31	Board Meeting

To Do

Oscar – report on sale of sterilizer
Paul S. – contact musicians for Pub Night.
Jessie – contact Oasis re: poker
Paul S. – organize the shed
Judy – pick up ping-pong table, talk with David
Dalen – contact Ruth, notice community meeting on List Serve.
Susan K. – gather information about other kitchen rental rates.