

Caspar Community Board Meeting  
Caspar Community Center  
Friday, April 27, 2012

1. Call to Order 9:10

Present: David Alden, Miriam Davis, Susan Juhl, Annie Lee, Paul Reiber, Paul Schulman, Oscar Stedman, Jessie Lee Van Sant

Staff: Dalen Anderson

Guests: Molly Boynoff, Skip Taube

2. Minutes of March 23 were accepted as corrected

3. Additions or Changes to the Agenda: none

4. Correspondence: None

5. Reports

A. Executive Director

- The Center has been very busy; combining the Fourth Sunday Breakfast and the Caspar Children's Garden Celebration worked very well and proved that more than one event can take place at the same time. Our expenses for the breakfast were higher than normal as we expected a bigger turnout.
- There is a Texas Hold-'em benefit for the Mendo Parks and Rec with Piacci pizza and beer tomorrow (Saturday, 4/28) after the Rummage Sale.
- The Fire Dance event has been postponed. Dalen has asked them to submit a proposal.
- The ballet classes have been quite successful and Trudy is planning to continue.
- Zida has offered to develop a wedding brochure. Anne and Dalen will collaborate. It was suggested that the brochure be more general and include wedding info.

B. Finance/Treasurer

- The committee met and corrected the P&L by Class. For the ext meeting we will have understandable reports. We are pretty much on target, about 16% over budget for the first three months primarily due to fundraising expenses. The budget assumed increased donations/pledges, which are less than hoped for. Jessie reminded us to remind the community that we still need money!
- Operating and Capital reserves have now been set aside. There is \$20K plus \$14K (USDA) in Capital Reserves and \$10K seed money in Operating Reserve, with a goal of \$25-30K. The Facilities Committee is looking ahead at major capital expenses, estimating \$90K over the next 30 years. The Finance Committee will continue to monitor and will explore investment possibilities.
- Ruth has been hired to do payroll (\$30/month).

C. Executive/Personnel

Rochelle Elkan is interested in being on the Board and will attend the next meeting. The Board will ask Bob Frey if he is interested. At this point, Skip would prefer to attend and help. Judy said it is important to make it clear that meetings are open and to reiterate the need for engaged people to attend, to give input even if not on the Board. We need committee members. Miriam will place this information more prominently on the posted agenda.

D. Facilities

- The committee met to estimate expenses for the To Do list. Forest Ludwig will work on the lights with Paul S., donating some of his time.
- Dalen suggested that the sliding door add-on be moved higher on the priority list. Paul S. has asked Dan Dickson to estimate the cost. Dalen will send out minutes of the Facilities Committee meeting with the list of proposed projects.
- Dalen asked who would be interested in planning the stage.
- Judy mentioned that it is the contractor's responsibility to make remedy leaks in the kitchen.

#### E. Kitchen

Clean!!

Dalen will compile a spreadsheet of rental rates of other kitchen facilities.

The sterilizer is worth about \$2,800 in a private sale. Hobart will sell it on consignment, in which case we would get \$1500-\$1600. Annie MOVED that we offer it to Elk for \$1600 and if they decline, sell it. Paul R. will give contact info to Oscar who will contact the Elk Board. If Elk declines, Oscar will research sale possibilities. MOTION PASSED.

#### F. Fundraising/Marketing

Paul R. thanked Dalen and David for their email discussion of how/whether to include Dalen's compensation in figuring profits from events.

David suggested that someone needs to be the committee head. David volunteered to chair; Molly, Miriam, Skip and Dalen expressed interest. We need to develop long-term planning and get the word out regarding pledges and rates. Molly suggested an article and poster.

Paul S. asked if the Uke Fest should continue as an annual event. Consensus was yes. Ideas for collecting more contacts: Skip suggested putting out a bowl for business cards with a door prize at events, and Oscar suggested having a guest book.

#### G. Pub Night

- The committee discussed the sound mitigation and will keep reminding the Facilities Committee.
- We want to encourage variety of ages and a greater variety of musicians. Paul S. will contact. We will serve in the north room but need fewer servers, with self-service in the south room. A poker table in the south room? Jessie will contact Oasis. It was suggested that the menus be simplified and possibly less expensive.
- David commented that the Pub Night mission was to create a community event rather than function as a fundraiser.

#### H. CasparFest

The posters will be out in June. We need more energy, people and ideas. Dalen commented that CasparFest already exists; we can make money by improving it.

Judy volunteered to organize workshops.

Annie suggested a 50/50 raffle.

Molly objected to the entrance fee. Paul explained that, aside from Joe, each musician only gets \$50. Change to suggested donation?

#### I. Community Planning

The trees on the headlands have been replanted.

Judy proposed a structured one-day visioning workshop, updating and building on what we have. Start with a summary of vision. Decide how the property would be held – with the

Caspar Community until another entity could be developed, a non-profit land Trust or a private LLC, controlled development, nothing? Find locals who want to donate or invest. Paul R. suggested we try to involve people who were negative before. Working group (Mike, Jim, Ray) email/poster/paper. Judy will look for a facilitator. **Meeting** Sunday, June 10.

#### J. Other

Paul S. **MOVED** that we recognize Mike Fedeff's consistently excellent attention to the center and give him a \$1/hour raise starting May 1. Susan J. seconded. **MOTION WAS PASSED WITH ONE ABSTENTION.**

Meeting adjourned at 11:45

Respectfully submitted,

Annie Lee

#### **Motions**

**MOVED** and **PASSED** that we offer the sterilizer to Elk for \$1600; if they decline, sell it.

**MOVED** and **PASSED** that we recognize Mike Fedeff's consistently excellent attention to the center and give him a \$1/hour raise starting May 1.

#### **Upcoming**

Monday, May 7	Land Planning Meeting 7 pm
Friday, May 11	Pub Night
Sunday, May 14	Community Planning Meeting
Tuesday, May 22	CasparFest Meeting 3 pm
Friday, May 25	Board Meeting, 9 am
Sunday, May 27	Breakfast and Flea Market
Sunday, June 10	Community Meeting

#### **To Do**

Oscar – contact Elk Board, research sale of sterilizer

Paul S. – contact musicians for Pub Night.

Jessie – contact Oasis re: poker.

Judy – look for a Community Meeting facilitator.