

**Caspar Community Center Board of Directors Meeting
January 27, 2012
Caspar Community Center**

Present: David Alden, Miriam Davis, Susan Juhl, Paul Reiber, Paul Schulman, Oscar Stedman, Jessie Lee Van Sant, Judy Tarbell

Staff: Dalen Anderson

Absent: Susan Keller

1. **Call to Order** at 9:10

Quorum Present? Yes, after 9:30

2. **Minutes** of December 16 tabled to next meeting.

2. **Additions or Changes to the Agenda**

3. 4. **Correspondence** – Guil Dye commented to Judy that the recent article on Caspar in the real Estate paper was nice, but should have acknowledged The Community Foundation more. It was noted to acknowledge this organization and the Rotary.

5. **Reports**

A. Executive Director's Report – The Mendocino Ballet will be returning for a 12 week session on Thursday afternoons from 2:15-5:00. Our maintenance person, Mike Fadeff is out for surgery. Oscar Stedman, with Bob Frey's help will be taking over his job in his absence. The office has been busy with end of year and quarter reports. Dalen will be meeting with Ruth Dobberpuhl to look over all reports before sending out. Annie Lee will be subbing for Dalen, while on vacation Feb. 6-24. .

B. Treasurer/Finance

There will be financial reports to review prior to next board meeting.

A \$1,000 grant from the Tarbell Family Foundation was received and is to be used for "costs arising from the 2011 remodel of the Community Center, such as chairs, shades and curtains, sound modification, etc."

C. Executive/Personnel – No issues to discuss.

D. Facilities – will ask redwood Roofers to patch where the roof jack over the old pantry area is leaking. David is working on a proposal for sound modification to the south room. Paul S. is researching lighting for front stairs and will meet with Forrest Ludwig (electrician) concerning this.

E. Kitchen – The committee met and has come up with extensive signage for the kitchen, with specific instructions concerning equipment usage, etc. A first aid kit has been installed.

F. Fund Raising – Members of the board will meet to send out a thank-you Valentine greeting.

G. Planning - Judy has offered her house for meetings

6. **Events**

Pub Night – Oscar will be cooking in Feb.

Breakfast – Oscar will also be cooking in Feb.

Uke Fest

Rummage Sale

Meet Your Neighbor- with Boyd and MaryKay Hight scheduled for Feb. 19, to be filmed.

7. Sterilizer- There was a discussion as to the status of our old sterilizer (dishwasher) and a motion was made to donate it to the Elk or another community organization. No decision was made on this and it was suggested to add this to next month's agenda.

The meeting was adjourned.

Minutes tardily, but respectfully submitted, Dalen Anderson

TO DO:

Judy will research mailing list software

Paul S. will research step lighting.

Community Planning

Meets 2nd Sunday at 4 pm

Judy*, Mike D, Michael P., Rhoda, David, Jessie, Miriam, Susan J.

Executive/Personnel

Miriam*, Susan J., David, Annie

Facilities

Dalen, Paul S*, David, Mike D., Annie, Bob Frey

Paul R.

Finance

David*, Dalen, Jessie, Rhoda, Jim Tarbell, Judy Tarbell, Oscar?

Fundraising/Marketing

Susan Keller*, all Board

Pledge Valentine

Miriam*, Susan J., Annie, Jessie

Kitchen

Oscar*, Dalen, Deb Dawson, Carly Abbott, Georgia Lane, Jim Katzell

Pub Night

Jessie*, David, Mark (sound and music), Miriam (kitchen and service)

Rummage Sale

Dalen*, Annie, Jessie, Chris Braga, Bob and Betty