

Caspar Community Center Board of Directors Meeting
July 29, 2011
Caspar Community Center

Present: David Alden, Miriam Davis Susan Juhl, Annie Lee, Paul Reiber, Paul Schulman, Oscar Stedman,
Judy Tarbell, Jessie Lee Van Sant

Absent: Susan Keller

Staff: Dalen Anderson

1. Call to Order at 9:08
2. Minutes of July 15, 2011 not received by several members, tabled until next meeting.
3. Additions or Changes to the Agenda

4. Correspondence

Judy emailed thanks to Howard Dashiell for the bike rack.

5. Treasurer's Report

The Treasurer and Bookkeeper met last week **with Dalen** and helped complete paperwork, including a new packet for non-profits, for submission to Sean Hogan. David emailed policies **to the Board** (Whistleblower, Conflict of Interest, Document Retention) resulting from new requirements for non-profits.

6. Committee Reports

A. Caspar Community Center

1. Executive Director's Report

Dalen has ordered Roman shades for the mirror and drapes for the old south room. Shades in the north room need repair. Judy, David and Mike **F**adef renovated the west wall and installed sound panels.

Paul S. suggested we consider budgeting for ongoing maintenance. Dalen prefers to continue through the beginning of next year when we have a bigger payments and a low winter season.

2. Kitchen

Chris is positive about a timely completion. Most of the major appliances are in. Dalen explained how we ended up with a smaller refrigerator with no freezer, which she felt was actually a better choice than the 54" model originally ordered. We have about \$6,500 left in the USDA loan. There is room in the kitchen for a freezer with a countertop, which would cost about \$1,000.

Judy suggested that the CCC might already have three-phase wiring. **As an alternative to changing the new Hobart dishwasher from a three-phase to a two-phase motor**, we could by a converter so as not to compromise the long-term operation of equipment.

Oscar suggested we ask the Hobart representative to service the mixer while s/he is here.

Comcast offers a \$400 communicator that connects the fire alarm system to the Internet. It was decided to stay with the present phone system, which would work if the power were off. (We decided on the phone system plus a water tank vs. a **much more expensive** sprinkler system.)

Judy has mats she will lend **for the kitchen**.

Dalen and Paul R. are working on obtaining the pendant lights.

The floor finishing was postponed until after CasparFest.

B. Financial Committee

Ruth and David will harmonize the accounting with the new financial reporting.

C. Pub Night

David will install the remaining sound panels. will be installed

Paul S will bring a Bose **for August Pub Night**.

Oscar will set up the kitchen crew, Miriam the servers, Jessie and David general set-up will check with Bob.

Chris will call the Health Department to get signed off by CasparFest.

C. CasparFest

- The next meeting is Tuesday, August 2, 4 pm.
- Publicity is on schedule. Thanks to Oscar for donating her \$600 KMFB trade.
- More volunteers are needed, will be tracked on the Bulletin Board.
- The Caspar Booth will sell CDS, T-shirts, and 2-for-1 raffle tickets, and will provide people to talk about Caspar Community and encourage people to take part in various aspects including long-range planning. Jim Tarbell's talk on Economic Solidarity on Sunday form 1-2 will be geared to envisioning Caspar's future. Paul S. suggested it be announced on announce@mcn.org.
- David asked about the removal of non-sensitive old playground equipment. Matson should put the slide and swing back and we should remove the pole and bar by CasparFest (Paul S. and David)

7. Other

A. Dedication

Discussion was tabled.

B. Newsletter

Completed and mailed.

C. Pulley Sign

In design phase

D. Septic

Jim Elliot will begin work in mid-September. The estimated cost is \$3,500.

E. Worker Appreciation Party

Friday, August 5 5pm, outside weather permitted. Paul R. will get a count, including families.

The meeting was adjourned at 11:40.

Respectfully submitted,
Annie Lee

Next Board meeting: Friday, August 12 9 am CCC

Next next Board meeting: Friday, August 26 9 am

Meetings/Events

CasparFest Committee	Tuesday, August 2, 4 pm
Worker Appreciation Party	Friday August 5, 5 pm
CasparFest	Saturday/Sunday August 13/14
Fourth Sunday Breakfast and Dedication	Sunday, August 28

To Do

Judy	Check on pulley Announce Jim's talk on announce@mcn
Annie	Contact south end neighbors about mph sign
Paul R.	WAP count to Dalen