

Caspar Community Center Board of Directors Meeting
July 1, 2011
Caspar Community Center

Present: David Alden, Susan Juhl, Susan Keller, Annie Lee, Paul Reiber, Paul Schulman, Oscar Stedman,
Judy Tarbell, Jessie Lee Van Sant

Absent: Miriam Davis

Staff: Dalen Anderson

1. Call to Order at 9:10

2. Minutes of June 17, 2011 approved as corrected

3. Additions or Changes to the Agenda

4. Correspondence

Paul received a list of closeout items for the kitchen project.

Annie volunteered to write a thank you to Lee and Dorinne.

5. Treasurer's Report

David distributed a draft format for the budget with approximate figures. Most agreed it was easier to understand. Dalen will work with Ruth to transition to this form.

6. Committee Reports

A. Caspar Community Center

1. Executive Director's Report

The Center is busy but not a lot of events are scheduled for weekends.

The Board of Supervisors just approved an additional authorization for ABC licenses; now the Sheriff must also approve at a rate of \$13/day or \$167 for a multi-day license. The Board discussed a permanent license, but the consensus was that we don't need it often enough to justify the expense, there is a complex record keeping system, and you can't sell donated items.

2. Kitchen

Paul R. has gotten approval for the remaining \$60K loan money and has put in a corrected light order. We will wait to decide on the chandelier.

Flooring is going in on July 22.

Lee Tepper brought the water tank.

3. Painting CCC

We have about \$17,000 of our borrowed money in reserve, \$5,000 of which we should hold back, and between \$22-\$24,000 other reserve that can be used for painting the whole building, an item that was included in the original bids. There was discussion about putting the job out to bid or having Matson do it. Several Board members felt strongly about the ethical correctness of going with Matson/Peters. Chris has offered to reduce his margin from 15% to 5% if we use paint from him and accept Lloyd Peters' bid. Judy argued for going with Chris because if we'd known we had the money at the outset, the painting would have been included in the original bid. Lloyd was only a couple of hundred dollars higher than the lowest of the three bids. Lloyd bid \$11,354 for prep and two coats plus \$804 for the window sashes/muttons, a total of \$12,766 including the 5% for the change order. Judy *MOVED that we ask Matson/Peters to do the painting.* Paul S. **SECONDED.** The motion was **CARRIED** unanimously.

4. Health Permit and Inspection

Oscar brought up the question of the health permit, either on a per/event or yearly (\$800) basis. David commented that the application was delicate, as we don't want to fall into a taxable category and have to pay according to the percentage of space. As soon as the kitchen is finished, we will get a Health Department permit. Dalen will request a permit for

CasparFest using the new kitchen and will ask for a final inspection to get the Food Service Permit.

The postal pavilion is on the same permit as the kitchen, so the final will be part of the overall inspection.

B. Financial Committee

C. Pub Night

Dalen will coordinate Georgia and the pizza makers.

C. CasparFest

The next meeting is Tuesday, July 19, 4 pm. David suggested scheduling volunteers via internet. He will set this up.

Michael – articles

Sakina –TED talks and recycling

Chuck – sound and contacting MCCET

Paul – music and radio

Annie – kids' activities

Judy –gate and culinary workshops

Bob – bar

Dalen – food

7. Other

A. Worker Appreciation Party Friday August 5 5:00

B. Septic

Paul S. reported that Carl R. said the French drain we were thinking of running north-south along the fence line was not worth doing; it would not protect the leach field because it was too far away and would definitely need a Coastal Development Permit. Carl will talk with Jim Elliot or recommend others and schedule work for September; he thinks it will be about a day's backhoe with some hand labor plus gravel and pipe, probably under \$2,000.

C. Pulley Sign

Oscar may have some redwood to make the posts.

D. Newsletter

Annie suggested an abbreviated newsletter. She and Judy will compile.

E. July Fourth Parade

We will have a CasparFest banner, Pub Nite sandwich boards, Gertie, band, kazoos, and maybe clown noses. Meet at Crown Hall at 11:20.

F. Goodsearch.com

Annie recommended the Board investigate this search engine powered by Yahoo. Every time you search, a small percentage of ad revenue goes to the charity of your choice. We are listed as Caspar Community Center. Annie will change us Caspar Community.

The meeting was adjourned at 10:50 am and Paul S. led everyone on a tour of the shut-off locations.

Respectfully submitted,
Annie Lee

Next Board meeting: Friday, July 15, 9am CCC

Next next Board meeting: Friday, July 29 Paul and Dalen's

Meetings/Events

CasparFest Committee

Tuesday, July 19, 4 pm

Fourth Sunday Breakfast

Sunday, July 24

Worker Appreciation Party

Friday August 5, 5 pm

CasparFest

Saturday/Sunday August 13/14

Fourth Sunday Breakfast and Dedication Sunday, August 28

To Do

Judy and Annie

Newsletter

Judy

Ask Stuart Tregoning about bead board

Check on pulley

Contact Sunshine about school sign

Paul R

Schedule south room floor finishing

Annie

Contact south end neighbors about mph sign

Change our Goodsearch ID to Caspar Community.

Annie volunteered to write a thank you to Lee and Dorinne.

David

Set up CF volunteer scheduling via internet.