

Caspar Community Center Board of Directors Meeting

May 8, 2011

Present: David Alden, Susan Juhl, Annie Lee, Paul Reiber, Paul Schulman, Jessie Lee van Sant

Absent: Miriam Davis, Susan Keller (to June 10), Judy Tarbell, Rhoda Teplow

Guests: Oscar Stedman

1. Call to Order at 9:10
2. Approval of minutes of April 22, 2011, with corrections
3. Additions or Changes to the Agenda
4. Correspondence

Dalen received a letter of resignation from Rhoda Teplow in which she offered to continue to help with short-term projects and long-term planning. The Board reluctantly accepted Rhoda's resignation. Susan will write a letter of thanks.

5. Treasurer's Report

Dalen sent out reconciled accounts. She is working on a budget and will send out a copy in Word for review. David asked for last year's and this year to date. FINANCE COMMITTEE will meet WEDS. JUNE 1 at 11 (No Paul R.) to go over reports and organize accounts. (Rental income was not clearly shown; \$840 was misclassified.)

6. Committee Reports

A. Caspar Community Center

Executive Director's Report

There are three benefits scheduled this month. Oscar suggested there should be a CCC representative at each benefit and a policy. (This may be addressed by Miriam's work on policy.) Dalen ordinarily walks the organizer through the building and explains the policies as part of the rental contract. She also talks with the sound person and leaves a key. Dalen offered to create a clear set of phone numbers available for the organizer and a map of shut-off locations.

Kitchen

Oscar presented a list of kitchen appliances comparing four suppliers. We can mix and match suppliers, though each charges \$500 for delivery. Economy has offered to meet the lowest bid. Delivery can be within a week.

Although it may be two months until installation, any changes to the rough setup need to be decided now. First priority is to decide what has to be installed and ordered. There was discussion about stainless vs. galvanized shelves, caulking vs. welding, venting and various freezer-refrigerator options.

Oscar will finish her research, consolidate her information, and MEET with Paul R. and Dalen on FRIDAY, MAY 13 at 10 am.

Paul showed a sample of the chosen Marmoleum and has asked for a quote for the entire south section. Oscar had reservations about using Marmoleum and offered to do some research fast.

Paul will continue to develop pricing for extras. Exterior painting should be \$9,000–\$14,000.

We need to get the water tank from Westport by August 8 to get signed off.

B. Financial Committee – see Treasurer’s Report

C. Pub Nite

Posters, PSA’s out, hopefully Judy wrote an article.

There have been favorable reviews of the sound panels so far. A work party will be needed to cover and hang the remaining eight. There was consensus that the bookshelves could go, but Paul, David and Jessie will do some exploratory work on the bulletin board. The drapes are due May 2, ready for installation May 25 or 26.

D. Casparfest

Next meeting May 17, 11 am

Casparfest should be our Grand Opening.

7. Other Items

A. Playground

Our insurance application is in with the historic equipment included and current square footage. Will have to be updated before sign-off.

B. Garden – would like weeders

C. Septic

Paul S. reported the septic tank is holding steady but commented on a paper buildup. Will call Carl Rittiman. He has not completed his exploration. Dalen commented that determining what we will need to spend on the septic is of utmost priority.

D. Board Membership

Oscar Stedman was unanimously voted onto the Board and welcomed with enthusiasm.

E. Election of Officers

Susan will ask Miriam if she will accept the Presidency. If she accepts, Susan will serve as Vice-President; If Miriam declines, Susan will continue as President. Annie Lee will serve as Secretary and David Alden as Treasurer.

F. May 15th Community Meeting

Paul R. will ask Matson for permission to walk through. Dalen will ask Jan to create a postcard; Annie will follow up.

Agenda

Welcome and Introduction of Officers - Susan

Old Swing Set - Michael Potts

North Caspar Entrance – Michael P. and Judy

Kitchen Update, Upgrades, and Tour – Paul R.

Coops – David

Food Coop/Garden – Nathan and Lori

G. Rose Marie Hester

David reported Rose Marie Hester’s estate has been left to her niece.

Meeting adjourned at 10:55 am

Respectfully submitted,

Annie Lee

Next board meeting is May 20, 2011 9 am at the CCC

Meetings:

APPLIANCES:	FRIDAY	MAY 13	10 am	Oscar, Paul R. Dalen
CASPARFEST	TUESDAY	MAY 17	11 am	
FINANCE:	WEDNESDAY	JUNE 1	11 am	
BULLETIN BOARD:	week of may 17 or following.			Paul, David, Jessie

Events:

To Do:

Establish a benefit policy. Create a clear set of phone numbers and a map of shut-off locations. - Dalen

Email info to Jan for postcard - Dalen

Call Jan about postcard - Annie

Finish research, consolidate information - Oscar

Continue to develop pricing for extras – Paul R.

Get the water tank from Westport by August 8 to get signed off.