

## Caspar Community Center Board of Directors Meeting

April 8, 2011 9:00 AM at the CCC

Susan Juhl, Paul Reiber, David Alden, Paul Schulman, Miriam Davis, Susan Keller, Judy Tarbell

Excused: Annie Lee, Rhoda Teplow, Jesie Lee vanSant

### 1. Call to Order at 9:15

### 2. Approval of minutes of March 25, 2011

Board discussed having minutes note the discussion of a given issue, but not mention names in minutes.

With this in mind, the minutes of March 25, 2011 were approved with the following change: "The issue of removing the swing set was discussed in terms of liability and safety issues."

### 3. Additions or Changes to the Agenda

Add septic

### 4. Correspondence

\$400 donated to kitchen from Holly Tannen, received from Tarbell house concert for Tannen.

### 5. Treasurer's Report

Treasurer will look over all checks signed.

Dalen will continue to do accounting and not be a check signer. Only one signature required for checks under \$250. Over \$250, two signatures required. Current signers are: Annie Lee, Paul Reiber, Susan Juhl, Judy Tarbell.

Paul R will clarify the status of the \$23,633. from USDA.

Finance committee will meet 1 pm Tuesday, 4-12 to reconcile construction account

And see below - Financial Committee.

### 6. Committee Reports

#### A. Caspar Community Center

##### A. Executive Director's Report

Bought from Matt Rowland 10 30"-wide, pub-night round tables (fit 4-5 people and break down), linens, three bus tubs, two pitchers. \$400.

Ordering custom curtains with pinch pleats, and very heavy duty traverse rods. Quote about \$800-\$1,000, including shipping. Ordered four samples. Will check fabric's sound effectiveness with Peter Temple.

Sherry Glazer representing Lovin' It marijuana cooperative in Mendocino wants to rent Center for alternative bingo once a month. Hoping to get older people involved in bingo, with alternative prizes, probably pot. Fun, ongoing, interactive. Concern that hard to enforce legality of the event, but realized people would have to show a card if win a prize.

Gardeners - Laurie and Nathan Brown - want to do a garden fundraiser. Dalen will help them and suggested they could do the next pub night and reap the profits for the garden. Board decided best to do a stand-alone event, separate from Pub Night and that the Center is available to the Browns for Garden benefit dinner, and anticipate they will network with Noyo Food Forest and Jughandle Garden to assist in publicity. Some think garden can support itself now but if the Browns want to have a fundraiser, that's good. Garden fundraiser will be CC sponsored so can serve alcohol which Dalen will arrange.

Sound-get drapes, get some panels, see how it goes. Where are we now? Dalen still has aesthetic problem with putting up more sound stuff. David says Peter Temple advising on where to put the limited number of panels we're putting up for this test. David assumes we'll do the same in the south room. Possibly will have sound mitigating items which can be put up for events needing extra sound control and taken down for eg weddings. Now we have room to store sound mitigating stuff in the garage. Approach to sound system will continue on experimental basis.

Nathan Brown has idea for food coop. \$500 minimum order every two weeks. Not Mountain People, is Allied something. CC could order our food for events through the food coop. Community wide. Takes some organizing. Person who organizes gets 10% off their order. Will discuss at community meeting. Dalen will ask Nathan to come to community meeting and discuss.

Community meeting - make plan at next meeting. Probably topics: propane and food coops, swing set, construction update, north intersection and bridge over Caspar Creek. Dalen will make a poster. Will send out a post card.

#### b. Kitchen

USDA coming on Tuesday at 9:30. Trusses are coming Wednesday and roof will be framed.

Paul R. met kitchen designer who will bid on kitchen appliances. No word from Oscar on appliances.

Chris Matson will nail down deadlines on when things need to be purchased.

Flooring source: Overstock.com -- \$54 to \$60. For 18.9 sq. ft. which is \_" thick. Some is more. \$2.50 to ship.

Solid wood maple, oak, exotic woods, bamboo.

New Beginnings put in Ikea cabinets two years ago and look great.

Gary is doing cabinets - from Lakeport. Did Bowen's cabinets.

#### B. Financial committee

David notes CC needs an overall budget which juggles the financial needs of the Center and which delegates where funds go. This budget will raise many questions, such as "Do we want to fund the garden or have it fund it itself? The playground was its own account." We can have line item in our budget for garden, but the gardeners can also have opportunity to do fundraisers.

Budget needs capital account as reserve for needs. David sees our USDA reserve as a capital account

Meeting next Tuesday at 1 pm.

#### C. Pub night committee

David A noted pub night is a social event; not a fundraiser. It is integral to the Center's resources and not a separate entity like the kitchen capital fund drive. Feels pub night success will rest on sound control, and that people are being driven away by bad sound. Jessie thinks we should earmark pub night funds for pub night needs, especially sound. David doesn't want to tag events to needs.

Wants guest chefs with a fall back of easy pub night food if a volunteer chef isn't available. Judy will find a volunteer chef for May with Dalen's help if necessary. Colin of Old Mill Farm has volunteered to make pizza in the cob oven, and Lucio Mejia and Terra Brown are volunteering to be chefs again.

Can be a major revenue event and should be part of Dalen's responsibility.

#### D. Caspar Fest

Need to meet. Jima Abbott, Michael Potts, Miriam, Dalen, Paul S., maybe Noyo Food Forest, maybe Sakina and Charles Bush. April 14., 4 pm

### 7. Other Items

#### A. Playground

Judy reported on a conversation with Michael Potts regarding the status of the swing set. He is working on a way to insure the swing set and will report to the board soon. They also spoke about the north intersection and Michael explained his plan for a built trail just to the west of the existing off ramp. He will present this information to the board soon.

B. Book of policies and procedures

Take off agenda until ready to work on it.

C. Garden

See above

D. Darlinda (April 8 - 10)

Center will be responsible for bar and reap profits. Dalen will set up; glasses washed and put out for bar.

Miriam will be responsible for cash box and volunteers.

E. Rummage sale (April 16)

Set up 4-15 at noon. Lots of stuff. Needs sellers. Tamale woman coming. Need truck help end of Saturday to take left overs to dump or thrift stores.

F. Septic - Paul S. says it looks good now. Ground has dried out and Carl Rittiman suggests we do exploratory hand digging around the drain line to check depth of pipe. Just one straight line now. Is there value in changing out the line in place? Paul S. wants to do low-budget do-it-ourself fix for under \$500. Will dig Saturday morning at 9:30 and also do burn pile. Paul S will discuss French drain with Carl Rittiman. Might impact the wetlands, but since the wetlands are man-made perhaps it is legally alright.

Next board meeting is April 22, 2011 9 AM at the CCC

Submitted by Judy Tarbell

Meetings:

Finance Committee, Tuesday, April 12 , 1 pm

Caspar Fest Committee, April 14, 4 pm

Events:

Paul S and David A will investigate septic line, Saturday, April 9 , 9:30 am

Burlesque

Rummage Sale

To Do:

Judy will find volunteer chef for Pub Night

Dalen will make poster for community meeting

Finance Committee will create budget.