

Minutes of Caspar Community Board of Directors Meeting  
January 16, 2009

I. Call to Order at 9:05 a.m.

Board Members Present: Paul Schulman, Paul Reiber, Rhoda Teplow, Susan Keller, David Alden, Susan Juhl, Annie Lee, Judy Tarbell.

Absent: Bette Goldfarb (on leave).

Staff: Dalen Anderson.

Quorum Declared: Yes   X   No     

II. Approval of Minutes:

Minutes for the board meetings of Dec. 5 and Dec. 19, 2008 were reapproved because it was decided that there wasn't a quorum on Jan. 5<sup>th</sup>. Annie corrected the Jan. 2<sup>nd</sup> minutes to read that the MLK event is on Jan. 18 and the minutes were approved as corrected.

III. Reports

A. Correspondence

Rhoda presented Susan Juhl with a Pavilion Dedication photographic thank you card created by Nick Wilson thanking her for her generous support for the Mail Pavilion. Those present signed her card.

B. Treasurer

Dalen reported that she and Judy met with Ruth Dobberpuhl for 3 and ½ hours. Annie observed the meeting. The chart of accounts was revised and 2008 reports were written. Copies were presented to each board member. We received a profit and loss statement for 07 and 08, a balance sheet for the year ending 12/31/08, and a p & l for 2008. In the absence of an active treasurer Dalen requested that each board member read the financials when they are received. The cost of the new pavilion is listed under fixed assets now and additional costs will be added on. We also will be reporting depreciation for the first time. Judy mentioned that the new way of reporting is much improved over the past. David said the green house and other physical infrastructures must be added to the new fixed assets line. Rhoda asked that volunteer hours be added in an "in kind service" column. Judy asked David to write up the hours spent building the mail pavilion. We passed around the volunteer hour book. Some of us haven't written in our hours since 2002. It would be a good idea to put in our hours at each meeting.

### C. Manager's Report

The inauguration party for Jan. 20th is open to the public at 8 am. On Jan. 18 there will be a Martin Luther King event at 11 am here. Judy said the Clothes Swap went very well. Rhoda reported that 37 men, women and children of all ages attended and had a lot of fun. She acknowledged the help of Dalen who created a beautiful poster and Annie who funded the mirrors in the south room.

### IV. Old Business

#### A. Kitchen Update

The grant application to the Community Foundation of Mendocino went in Jan. 15 requesting \$5,000 towards the purchase of a Montague Grizzly stove. Rhoda, Annie, Judy/Jim and Ruth Del'hara helped edit it. It is possible that the College of the Redwoods will hold culinary classes here. Heidi Cusick of Mike Thompson's office is excited about the Economic Stimulus Packet. We are concerned about continuing toward the USDA loan request or waiting for the new stimulus funds.

#### B. The Mail Pavilion

David said the mail pavilion is "almost done!" It needs paint, light fixtures and windows. We have working lights, but the fixtures might need to be rewired. David said we need stronger lighting over the front stairs that are aimed down. Dalen has researched proper lighting on line looking for lighting that won't bother the neighbors. Annie suggested Larry Lawlor as someone who knows about good fixtures. David said we'd need more gravel and help laying it after the project is totally completed. Dalen suggested Mo.

#### C. Playground

Paul S. reported that the tobacco money was given to the project and the first installation can happen this summer. There will be an event here on March 21 to fund raise for the playground. We discussed the placement of the playground. Paul will fax our center's layout to Carl Rittiman. The botanical wetlands are an issue to the placement of the play equipment. There might be a 6 months wait for the Coastal Development Permit. There is \$12,000 to \$14,000 for the first set of equipment aimed at the younger children. A larger area will be created in the future for older children. Rich Miller said the old slide should be removed. Dalen suggested the mound of dirt could be flattened out providing a possible area for the proposed playground. Paul R. said the insurance company is waiting for the final choice of equipment to be made.

#### D. Ad Hoc Committee for future planning

Rhoda requested the formation of an ad hoc committee to envision the

future use of the town of Caspar, which would suggest ideas to the board. Judy said the committee should meet before the Board Retreat on April 5<sup>th</sup>. David said the process could be called CASPAR 20/20! People would be asked what they want Caspar to look like in 2020. Rhoda said we should invite Oscar Smith, Michael Potts and Jim Tarbell among others interested in future planning. Paul R. said that if too many ideas came at the board it would be overwhelming to which Rhoda said the board could pick one idea to follow up on. Susan Keller said the board could be the sponsor of an event and people could be invited via email notices. Those interested could pick their own time for a meeting and make their own agenda then report to the board. Judy suggested that CASPAR 20/20 could be held on March 8<sup>th</sup> at the Center with a pre-meeting sometime before that. Rhoda said she would write a call for people to attend the March 8<sup>th</sup> meeting and send her letter to the board.

#### E. Community Service District

Judy said she would be moving away from spending so much time on the day-to-day workings of CCC. Her new interest is in creating a Community Service District because of the need to secure the town's water supply. Several owners have reported that their wells are very low to date.

#### V-New Business

##### A-Transfer of the Secretary Office

David proposed that he turn the job of secretary over to Rhoda. Rhoda agreed suggesting that Annie take her place if she were to travel. Annie agreed. Paul S. who acknowledged David's wonderful services noted that his humorous notes were appreciated seconded the idea. Dalen clearly stated she would like the board to get a treasurer.

##### B-New Board Member

Judy talked to Marissa Cohen who is able to commit now and to Caroline Zetler who cannot. Dalen will give Marissa a board packet. We need these new members before the March meeting. Ruth Del'hara was also suggested. We reviewed the issue that new prospective members are requested to be at 3 board meetings before a decision is made. Rhoda will call Marilyn Katzel.

##### C- Garden

Judy brought up that there is a feeling that the structure of the garden's organization be changed. So far Paul and Kim are working 3 sections. Jenny and Sheila are working 3 other sections and share the produce with all. Paul has moved to Albion and is not acting as the garden's director as actively as before.

David said that we do not have a clear vision as to how the garden is structured and that we need some rules. Rhoda suggested getting a head gardener. David suggested turning our garden over to the Noyo Food Forest after doing some research on the possibility. Judy will contact Rebecca Aum as a possible garden organizer.

Adjournment: 11:00 am.

Respectfully submitted,

Rhoda Teplow

964-2787