

Minutes of Caspar Community Board of Directors Meeting

November 4, 2005

I. Present:

Board Members: Paul Shulman, Paul Reiber, Judy Tarbell, David Alden, Ray Duff.

Staff: Dalen Anderson

Guests: Carey Knecht

Quorum Declared: Yes x No

II. Approval of Minutes:

Minutes of October 7, 2005 were approved with corrections as follows:

J. Bernard is with the Mendocino Land Trust. MLT will be applying for a grant from the Coastal Conservancy for trails from Jughandle to the Pt Cabrillo Lighthouse. MLT wants consultation from Caspar regarding where trails should go, how to cross Caspar Creek and where to locate parking. (The original suggestion from Caspar Board was to locate parking on the highway in existing turnout with access provided down the parks property.)

III. Reports

A. Correspondence:

Board received letter from Mary F Kraut thanking Board for recognition dinner.

Letter from IRS confirming that tax return was timely filed and that no penalty will be assessed.

Land Trust Alliance confirmed CC's renewal of membership.

Letter received from Georgia Collins in re Halloween and confirming future participation by Children's Garden.

Many letters (and contributions) received in re Jerry Juhl.

Fund raising suggestions received from several, including Carey Knecht and M. Potts.

B. Treasurer:

A comparison of '04 to '05 shows that fund raising in general is up by about 50%. The Folk Festival resulted in an approximate 8% increased profit. However, recent donations because of Jerry Juhl account for some of this. (Juhl donations to date approximate \$2500.00 General pledge receipts are down about 18%. At the same time certain expenses, notably printing and reproduction, are up substantially.

Judy Tarbell and Ray Duff propose that a fund raising letter be sent

Feedback from the community still confirm that our Website/PayPal system is viewed as very complicated. Correcting this should be a priority for Sienna Potts.

A profit and loss statement will be issued once each month after accounts are reconciled.

C. Manager's Report:

Halloween activities generated a \$130 profit after many members of Mambo This offered to donate their fee. The last Know Your Neighbor program with Mae Johnson generated \$249 in profit.

Hit and Run Theater has asked for more dates to book the facilities. Regular use continues from the various classes. The Winter Festival will be on Dec. 3. A benefit for Jan Fick will be held on Dec. 16.

Ray Duff raised for discussion the issue of what the Board policy was in regard to whether rent should be charged for facilities use. (Ray had broached the possibility of using the center for a meeting of disaster preparedness groups from various communities along the coast.) The board unanimously confirmed that (1) rent is to be charged for any event in which the Caspar Community is not a sponsor; the facilities will be made available at no cost for Community sponsored events and (2) Board approval is required for Community sponsorship. Finally, after discussion it appeared that the Center's rental structure was consistent with the market, and that this should continue to be the case. However, the Board has granted Dalen Anderson authority to negotiate "startup" rates for new groups which may need some time to get organized, to determine level of activities and, therefore, to determine their ability to pay market rates.

D. [Other Standing Committees, as appropriate]

IV. Old Business [Reports from Board members on ongoing activities; discussion and board actions taken.]

A. Kitchen Remodel:

Bob Winegar, a cabinet maker/kitchen designer would like to get involved in the kitchen project. Dalen is trying to schedule a meeting of the kitchen project group. Elevations are needed for the West and North sides of the center. Dan Dickson has agreed to draw them. Will target November 21 for completion, although the 28 is possible.

It was decided to postpone the Nov fund raising dinner for funding the Kitchen project.

B. Website:

Dalen A, Ray Duff, Dave Alden and Judy Tarbell met with Sienna Potts to discuss redesign of the website. JT offered a summary of the meeting, and said that a report would be issued. Board members reiterated a desire to obtain and/or put together an email distribution list for the CC. J Tarbell suggested that either a separate mailing or the fund raising mailing could include a mechanism for sign ups on an email list.

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C. Juhl Reception:

A reception for Jerry Juhl will be held on the 12th of November. Discussion was had of dedicating the North room to Jerry and Susan and whether this should be coordinated with the reception. The Board arrived at a consensus that a plaque should be mounted tastefully in the North Room evidencing its dedication. Further discussion will be had about what the plaque should say.

V. New Business [New matters for board to consider.]

A. New Board Membership

Jennie Stevens spoke with Board Members about getting representatives from a younger generation on the Board. Several board members suggested that Carey Knecht would make a valuable contribution to the Board, and the Board asked Carey to give the matter consideration. Carey agreed to do so and to get back to the board with a decision.

B. Caspar's Homeless Situation

Paul Taylor reported to a Board member that the county had received complaints concerning a person living in his van on Caspar Street and asked if the CC wanted to provide input about the situation. The board decided it was not within its purview to comment at the moment, but flagged the issue for potential further discussion should matters develop in a way as to involve the CC.

C. Community Use of the CC Center.

A general discussion was had regarding use of the center. It was suggested that more community oriented uses be explored. Making the CC Center available to community members for events open to the community was discussed. This could be made a prerequisite for donating to the community; alternatively, it could be on an open sign up basis, where the center is "reserved" for two Sundays per month for such community use. Guidelines would have to be established, including policies in re use for political or fund raising purposes. One requirement might be that donations to the CC be solicited in some form.

The idea was raised and discussed again of having a monthly Sunday breakfast. It could emphasize local ingredients, local restaurants; it could have a monthly theme; a kid's breakfast could be one theme.

D. New Year's

Further discussion was had of the plans for New Year's Eve. A decision about what to do with the CC Center needs to be made. It is still uncertain what the community wants and will respond to. Board members agreed to speak with community members to see if there is any interest in someone organizing a potluck dinner for New Year's Eve.

VI. Adjournment: the meeting was adjourned at approximately 11:30 a.m.