

Minutes of Caspar Community Board of Directors Meeting
Aug 26, 2005

1. Present were: Paul Schulman, Paul Reiber, David Alden, Ray Duff, Judy Tarbell, Dalen Anderson. A quorum was declared.
2. Minutes: The Board minutes for the meetings of 8/12 and 7/29 were reviewed and approved.
3. Correspondence: Dalen reported that Old Gold, while it missed the deadline for getting an ad in the Folk Festival brochure, donated \$200 to the CC. Oscar stopped by to let us know that for insurance reasons, the fences between our properties needed to go back up. Dalen is handling it. Susan Keller reported to Paul Reiber that she would have to miss the next two meetings, but would like to continue to be on the Board. Discussion was had about the need to formulate a policy with respect to participation in Board meetings and activities.
4. Reports.

A. Finance: The Board and Judy Tarbell confirmed her election as treasurer. She reported account balances as follows: Caspar Com. Center --\$5,220.90; Caspar Com Savings--\$3,219.25; Caspar Com. --\$2,078.88. A balance sheet and P&L statement will be distributed in advance of future meetings. It was noted that the Board should schedule a discussion of the role of the finance committee and the role/purpose of the various separate bank accounts.

Judy Tarbell reported that she has begun a project of printing a list of donors for the information of Board members so that members could thank donors on appropriate occasions.

B. Manager's Report:

Alice Di Micele is performing a benefit for the CC on 8/26/05. Four weddings are scheduled over the next five weeks. All regular classes will be back in session at the center now that school is back in session. A new Movement Class is being added on Thursdays.

A costume dance is being planned with Mambo This for Oct. 29. The Halloween parade will occur as usual on Halloween. Judy Tarbell will organize "scary stories" on Halloween night for the kids and impressionable adults.

Considerable discussion was had about whether to continue sponsoring a New Year's Eve party. It is quite a burden on Dalen to organize. Various ideas were presented for the event if it is continued. The event usually raises \$2 to 5,000 for the CC, but attendance

has been declining. A goal was set to continue it this year with a dinner/dance and to emphasize the community aspects of the event through some form of advertising to the CC.

C. The Road

It was reported that the County is the funding agency for the improvements grant for the entrance to the center and that a culvert will require a coastal Development Permit. Judy Tarbell will check with the County in regard to possibilities other than asphalt.

D. Children's Garden—no report.

E. Bakery/Café – many grant deadlines crop up by 9/15/05. If a grant is sought, elevations for the building will be needed. Alden reported he had not been able to discuss the elevations with Dan Dickson, but had obtained rough, preliminary information that might be helpful. He will follow up. Judy Tarbell noted that some sort of focus or theme would help to attract grant money, such as business incubation, nutrition education or emergency response. A kitchen committee meeting is scheduled for 9/6 at 4:30.

F. Community Garden – no report.

G. Solar Project – no report. This subject will be raised at the next community meeting.

H. Greenhouse. – no report.

I. Septic system—no report.

J. Folk Festival – A profit of \$7,935.18 was made, slightly up from last year. JT noted that we are not accounting for the cost of Dalen's time and it would be helpful to know what the P&L picture was if this was factored in. (Since Dalen is compensated on an hourly basis, her time is a real event cost.)

Ticket sales are only covering about half the cost of the music. Vendor space rentals and the bar are 100% profitable. It was noted that the music is what attracts people to the festival in the first place.

A question was raised about Board control over the festival. Historically, it has been managed on an ad hoc basis by enthusiastic volunteers, organized into a Festival Committee. Since all liability risk as well as profits are enjoyed by the CC, it was suggested that the Festival Committee should be made a standing committee of the Board and that the Board actively participate in decisions about the festival.

Dalen reported that the committee is thinking about getting a “headliner” show for the Sat. night program as well as tightening up the organization of the outside stage so that it can be better coordinated with the inside program.

A “thank you” should be extended to all volunteers as well as to vendors who participated.

Consideration should also be given to incorporating a major fund-raising event, such as a competition/auction similar to Elk’s cake auction.

K. Website – Alden reported on his meeting with Michael and Sienna Potts, as contained in his memorandum to the Board. A committee was appointed –Alden, Tarbell, Dalen Anderson and Ray Duff—to review the need to restructure the web site. The need to develop a policy for managing the e-mail list and for updating it was also given to this committee. The committee agreed to meet on 7/29 to begin work.

L. Community Coordinator Position—Alden reported on discussion with Roger Sternberg. He believed compensating a grant writer based on a percentage of grant money received is usually frowned upon by granting organizations, and that he promised to call Alden with names of people he thought might be able to help with grant proposals.

Judy Tarbell has recently gone through grant training and believes that Chet Anderson would be a good resource for grant information. One possible theme for attracting grant money remains the water situation, which Judy pointed out needs to be understood by the community.

M. Other items

A grant for Gorse removal was discussed. This grant would require a commitment by the community. Discussion ensued of whether this was something which could realistically be expected. The possibility of getting scouts or other teen community service groups to participate was discussed.

Judy Tarbell reported that State Parks has agreed to allow the community to clear out small eucalyptus trees from the headlands and to plant native plant windbreak trees. Ultimate goal would then be to remove large eucalyptus in ten or twenty years.

Dr. Kline has proposed that the CC sponsor a health issues forum. The board accepted the idea, but noted the need for balance of differing viewpoints and the need to screen all future proposals against this standard.

It was noted that MCET has charged us \$112.50 for the video taping of the Know Your Neighbor event series, and discussion was had about the need to film these events. The importance of preserving an historical record was noted, but it was also noted that

this perhaps could be done with volunteer documentary makers. This will be explored further.

The possibility of hosting a thank you dinner for Mary Flannery Kraut and Michael Potts was discussed. Judy Tarbell will determine availability.

A large fund raising dinner is being thought about for October or mid-November.

The Board determined to postpone the next community meeting so that more developments could be reported and discussed. A tentative date of October 16, 2005 was set.

The meeting was adjourned at approximately 11:30.