

Caspar Community Board Meeting

January 5, 2024

Board Members:

Present: Ariana Bayer, Annie Lee, Rochelle Elkan, Bob Frey (Zoom), Dalen Anderson, Suzanne Jennings, Paul Reiber, Paul Schulman, Judy Tarbell, Glenn Rude

Absent: none

Others Present: Sienna Potts, Nick Gueli, Michael StJohn, Kris Reiber

Quorum present? yes

- I. Meeting was called to order at 9:33am by President Ariana Bayer
- II. Minutes: 12/15/23 minutes were approved.
- III. Changes to the Agenda: none
- IV. Community comments and input: none
- V. Correspondence: Sienna reported that Ray and Loraine Duff sent a letter of concern about the outdoor patio planning project. Sienna sent the letter to the Board by email. The comments will be covered and discussed in Patio Planning below.
- VI. Committee and Staff Reports
 - A. Office Manager: Sienna reported that she will see Ruth Dobberpuhl, the bookkeeper, next week. Sienna sent out update on donations and events to the Board by email.
 - B. Finance/Treasurer: Bob reported that we may put some money in a CD for six months to make some interest, until we need it for our big projects.
 - C. Staff Support Committee: Ariana reported that the employees each got a bonus at the end of the year.
 - D. Caspar Community Events & Fundraising: Dalen suggested that we might consider having a party on New Year's Day instead of a NYE party. The Volunteer program sign-up by email is working well and there were plenty of people helping for NYE. Nick will be sending out the volunteer sign-up by email for Game/Open Mic Night on Friday, January 12, 2024.
- VII. Caspar Community Center
 - A. Rental Manager & Committee: Nick reported that he is continuing to send out yearly contracts for weekly events.
 - B. Facilities: Paul S. reported that a check is needed for the batteries. He also reported that the bracket for the outside heater pipe on the south side of the building needs replacing. Paul would like the committee to help him find the breaker for a dimmer switch in the hallway.
 - C. Caspar Community Garden: Next meeting is Saturday, February 3, 2024 at the Center
 - D. Communications: none
- VIII. Caspar Community Planning
 - A. Community Meetings: Grass Roots Institute sponsored a meeting on December 17 about Sea Level Rise and the implications for our Local Coastal Plan.
 - B. Patio Planning: After a discussion, the Board decided to check in with Todd Newberger and discuss our concerns about the plan. The board would like more information on a permeable area and rammed earth retaining wall. Dalen suggested that each Board member do some research in the next weeks before the next board meeting and discuss other options.
 - C. Emergency Preparation: no updates
 - D. Gorse Project: A revised memorandum of understanding and agreement between JugHandle Creek Farm and Nature Center (JHCF) and Caspar Community Board of Directors regarding the Caspar Gorse Control Project will be signed by the Caspar Community Board and sent to Marie Jones, Executive Director of JHCF for her signature. Paul R. moved to accept the proposal as written. Annie seconded. Approved unanimously. A Gorse Eradication committee will consist of Bob, Michael StJohn, Paul S., Judy, and Suzanne. Scott Cratty, Director of Mendocino County Fire Safe Council, told StJohn that a Coastal Conservancy grant may be available; StJohn will draft a letter to be signed by the CC Board in support of the JHCF grant application
- IX. Meeting adjourned at 11:00am

Next Board Meeting will be extended to 11:30am so we can discuss the Community Foundation Lunch and Learn series that some of the Board members attended.

Meeting Minutes respectfully submitted by Rochelle Elkan